

**MINUTES OF THE ORDINARY MEETING OF THE TORRES SHIRE COUNCIL
HELD AT THE TRAWQ HALL ON THURSDAY ISLAND, TUESDAY, 22 OCTOBER 2019**

PRESENT Mayor Vonda Malone (Chair), Cr. Yen Loban (Deputy Mayor), Cr. Gabriel Bani, Cr. Thomas Loban, Cr. John Abednego, Dalassa Yorkston (Chief Executive Officer), Maxwell Duncan (Director Governance and Planning Services), Richard McKeown (Director Engineering and Infrastructure Services), and Ethel Mosby (Minute Assistant)

The meeting opened with a prayer by Cr. Bani at 9:09 am.

ACKNOWLEDGEMENT

Mayor Malone acknowledged the traditional owners the Kaurareg people and all Torres Strait island elders past, present and emerging.

CONDOLENCES a minute of silence was held for:

*Ms Elsie Baker
Mrs Matlida Doolah (Nee Mosby)
Mr Joseph Robinson Salee*

Cr. John Abednego, on behalf of Council, extended deepest condolences to the families of the loved ones who have passed.

DISCLOSURES OF INTEREST UNDER THE LOCAL GOVERNMENT ACT

Mayor Malone – Item 1.4 (b) Grants to Community Organisations Policy
Cr. John Abednego – Item 1.4 (c) Grants to Community Organisations Policy
Mayor Malone – In Committee Item 7. Penalty Notice

CONFIRMATION OF MINUTES

- | | |
|---------------------|---|
| Min. 19/10/1 | Moved Cr Bani, Seconded Cr Loban
“That Council receive the Minutes of the Ordinary Meeting 17 July 2019 and confirm as a true and correct records of the proceedings.”

<div style="text-align: right;">Carried</div> |
| Min. 19/10/2 | Moved Cr Abednego, Seconded Cr Bani
“That Council receive the Minutes of the Ordinary Meeting 17 September 2019 and confirm as a true and correct records of the proceedings.”

<div style="text-align: right;">Carried</div> |
| Min. 19/10/3 | Moved Cr Bani, Seconded Cr Abednego
“That Council receive the Minutes of the Special Council Meeting 4 October 2019 and confirm as a true and correct records of the proceedings.”

<div style="text-align: right;">Carried</div> |

BUSINESS ARISING AND MATTERS FOR ACTION FROM PREVIOUS MEETING

CEO referred to the ‘Matters for Action following a Council Meeting’ document provided to Councillors with updated information on the 17 September 2019 Council Meeting.

MAYOR'S REPORT

Acknowledgement to the traditional owners of Kaiwalagal and of the Torres Strait & elders past and present

To provide an update on representations undertaken by Mayor Vonda Malone for the period 20 August – 16 September 2019.

Indigenous Local Government Disaster Resilience and Recovery Forum – 9-10 October 2019, Cairns

The Torres and Cape Indigenous Alliance Council (TCICA) hosted the Indigenous Local Government Disaster Resilience and Recovery Forum providing councils the opportunity to work with an array of respective State Government agencies and key stakeholders to build council's resilience in preparedness for the upcoming wet season.

The forum gave some useful insight to best equip Councils with an understanding of various tools that can be adopted through the Local Disaster Management Groups. These included weather forecasting tools through the Bureau of Meteorology, Geoscience and the Guardian software. It was also valuable to connect and get first hand advice from relevant key agencies on capability, supply and backup during a disaster event as well as how to mitigate risk on the operations of key infrastructure as well as what steps to take in the recovery stage.

Recommendation

That Council through the Torres Strait Local Disaster Management Group:

- *Map and list all key infrastructure for Torres Shire*
- *Explore further mapping tools to assist with disaster event preparedness and recovery.*

Local Government Association Queensland (LGAQ) 123rd Annual Conference –14-16 September 2019, Cairns

Torres Shire Council was well represented at the recent 123rd LGAQ Annual Conference hosted in Cairns by the Cairns Regional Council.

MAYOR'S REPORT

Local Government Association Queensland (LGAQ) 123rd Annual Conference –14-16 September 2019, Cairns – Cont'd

A packed agenda took place over the 3 days kickstarting with the Indigenous Leaders Forum (ILF) where Mayors and Councillors united to discuss mutual council matters:

- Sustainable Insurance - The need for Councils to address the escalating insurance costs currently faced with a case study presented by Torres Strait Island Regional Council.
- Freight and Logistics matters.
- Indigenous Waste Strategy.
- Remote Indigenous Housing.
- State Government Financial Aid (SGFA) Funding.

As a result of discussions, a number of motions were passed by the collective, and these will be presented during this meeting for Council's overall endorsement.

This year's conference theme 'Taking It to The Streets' presented a number of great speakers including showcasing innovative councils such as the Torres Strait Island Regional Council (TSIRC). Further updates were also provided on Belcarra legislative changes including councillors code of conduct and training expectations and new requirements through the Australian Electoral Commission for the 2020 elections.

MAYOR'S REPORT

During the course of the conference 88 motions were tabled for consideration covering various matters from airport security, waste and environmental management, housing, abandoned vehicle, animal management, draught and bush fire management, to name a few.

I had the privilege to put forward motion 8 on behalf of all Indigenous Councils relating to the Uluru Statement from the Heart:

That the LGAQ write to the Australian Local Government Association (ALGA) affirming the support of Queensland councils to the central tenets of the Uluru Statement from the Heart and conferring to ALGA the responsibility for ensuring effective representation of Local Government in the Federal Government's response to the Statement.

Mover: Cr Malone

Seconder: Cr Williams (Mayor of Redland City Council)

Mayor Tony Wellington, Noosa Shire Council also extended an additional statement strongly supporting the motion. Noosa Council joined with Cherbourg Aboriginal Shire Council in proposing that the endorsement of the Uluru Statement be considered by the LGAQ annual conference.

The motion was supported by 185 votes to 8 opposed.

This was an historic occasion with Queensland councils publicly declaring their support for constitutional recognition of First Nations people.

Other Representations

- Torres Strait Multicultural Festival and Garden Fair – 20 September 2019
- Auditor General's Annual Visit– 24 September 2019
- Horn Island Fire Station Opening – 27 September 2019

Recommendation

That Council:

1. Supports the recommendation as tabled, and
2. Notes this brief.

Min. 19/10/4 Moved, Cr Loban Seconded Cr. Bani
"That Council receive the Mayor's Report."

Carried

Adjournment: The meeting adjourned for Australian Citizenship Ceremony for Lisa Marie Eaton Presided by Mayor Malone at 9:58am and resumed 10:40am.

1. CHIEF EXECUTIVE OFFICER

REPORT

1.1 Annual Valuation Effective 30 June 2020

The Valuer-General has written to Council regarding our response to his request seeking Council's opinion on whether or not an annual valuation (effective 30 June 2020) should be undertaken in the Torres local government area. Council had advised that an annual valuation should be undertaken.

The *Land Valuation Act 2010* (the Act) requires that the Valuer-General undertake an annual valuation of all land in a local government area except in unusual circumstances or after consideration of:

CHIEF EXECUTIVE OFFICER

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- a market survey report for the local government area which reviews sales of land and the probable impact of the sales on the value of land since the last annual valuation, and
- the results of consultation with the local government for the area and appropriate local and industry groups.

After considering the statutory criteria, the Valuer-General have decided that an annual valuation for the Torres local government area will be undertaken in 2020. In accordance with the Act, annual valuations are required to be issued prior to 31 March in the year the valuation is to take effect.

Recommendation

Min. 19/10/5 Moved Deputy Mayor, Seconded Cr Abednego
That Council acknowledge that an annual valuation for the Torres local government area will be undertaken in 2020 in accordance with the *Land Valuation Act 2010*.

Carried

1.2 Torres Shire Council Tenders & Quotations

As Council progresses to construction stage of current grant funded projects, a number of tenders and quotations have been prepared and called. In particular the following tenders are open

Tender/Quotation	Particulars	Closing Date
02/2019 - Tender – Thursday Island Shared Cycleway Stage 3 Concrete Component	Tenders are invited from relevant businesses to undertake the construction of approx. 740 lineal metres of the Shared Cycleway – Concrete Component.	Friday, 1 st November 2019
04/2019 – Tender Thursday Island Cycleway Stage 3 Boardwalk Component	Tenders are invited from relevant businesses to undertake the construction of approx.. 37 lineal metres of the Shared Cycleway – Boardwalk Component.	Friday, 1 st November 2019

Recommendation:

Min. 19/10/6 Moved Deputy Mayor, Seconded Cr Bani
That Council acknowledge the current tenders/quotation;

- a) Tender 02/2019 - Thursday Island Shared Cycleway Stage 3 (Concrete Component)
- b) Tender 04/2019 - Thursday Island Cycleway Stage 3 (Boardwalk Component)

Carried

1.3 Torres Strait Strategic Interagency Forum - On Wednesday 25 and Thursday 26 September 2019 the Torres Strait Strategic Interagency Forum was held on Thursday Island and hosted by the Torre Strait Regional Authority (TSRA). Councillor Gabriel Bani, CEO Dalassa Yorkston and DGPS Maxwell Duncan attended the Torres Strait Strategic Interagency Forum on behalf of Torres Shire Council.

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Background

On 15 July 2009, Cr Pedro Stephen, on behalf of Torres Shire Council (TSC), Cr. Fred Gela on behalf of Torres Strait Island Regional Council (TSIRC), Mr Toshie Kris, on behalf of Torres Strait Regional Authority (TSRA), Cr. Joseph Elu, on behalf of the Northern Peninsula Area Regional Council (NPARC) were joint signatories to the *Torres Strait and Northern Peninsula Area Regional Plan – Planning for our future 2009-2029*. The Plan set a course towards “a regional partnership with all levels of Government working together to build a strong future for our people”.¹

It has been over ten (10) years since the signatories gathered and over that time, there has been three local government terms for TSC, TSIRC, NPARC, as follows:

- 2008 - 2012
- 2012 - 2016
- 2016 - 2020 current term

Over the past decade, the TSRA Board Terms has had three (3) terms.

So much has occurred over this time and thus an important factor moving forward from the September 2019 regional forum is ensuring that collaboration and deliberation of the signatories are not left to a review in 2029. It is critical that a planned process of review and refreshing of the plan is agreed by the signatories.

Indeed, a central element of the Plan was the establishment of an Integrated Planning and Service Delivery Framework and a Steering Group of elected leaders and senior

The elements of this review and conversation may be taken from the Plan itself:

- Identify and document new and emerging issues in the region
- Seek/facilitate strategic planning for resolutions of new problems facing the region
- Monitor implementation of the goals and objectives identified in the Regional Plan
- Periodically review the status of the objective and progress in achieving them and initiate changes where required.²

Having regard to this background, it is recommended that the Joint Signatories agree to hold a Torres Strait Annual Governance Forum to review the TSNPA Regional Plan; and to conduct our own review and conversation around the regional issues of significance.

It is important also to draw on previous plans and work completed for our region over the past decade, in particular the Queensland Productivity Commission (QPC) Report 2018, its findings and its recommendations. Regional issues need to be agreed and collective submissions to enquiries, deputations to both State and Federal governments need to be progressed with the Joint Signatories to the Plan.

¹ *Torres Strait and Northern Peninsula Area Regional Plan – Planning for our future 2009-2029*, p. iv

² Ibid, p. 7

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Queensland Productivity Commission Report

The QPC Report identified complex governance and service delivery arrangements in the region; duplication of services; and over-governance in the region. Its recommendations also included a recognition that the Torres Strait has a strong aspiration for our future governance arrangements that was previously enshrined in the One Boat Strategy at the Joint Leaders Forum on Thursday Island, 6 May 2014.

The Queensland Government's response to the QPC Report was to adopt the Thriving Communities Partnership. It was the TSNPA Regional Plan in 2008 that set the blueprint for the Thriving Communities Partnership in 2008.

Noting the TSNPARP has been developed from the ground up through the community booklet process, opportunities need to also be provided where the community contribute to the review and provide feedback of their plans.

The Torres Strait Strategic Interagency Forum was very well attended with representatives from the following agencies present:

HEALTH

- Queensland Department of Health
- Commonwealth Department of Health
- Qld Department of Communities, Disability Services and Seniors

HEALTHY HOMES AND INFRASTRUCTURE

- QLD Department of Housing and Public Works
- QLD Department of Housing and Public Works
- National Indigenous Australians Agency
- QLD Department of Local Government, Racing and Multicultural Affairs

EDUCATION EARLY CHILDHOOD

- Queensland Department of Education
- QLD Department of Child Safety, Youth and Women

ECONOMIC PARTICIPATION

- QLD Department of Employment, Small Business and Training
- Tertiary and Further Education Queensland
- My Pathway

GOVERNANCE AND LEADERSHIP

- Department of Aboriginal and Torres Strait Islander Partnerships

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POLICE, FISHERIES AND INTERNATIONAL BORDER

- Queensland Police Service
- Australian Federal Police
- Australian Border Force
- Queensland Fire and Emergency Services
- Department of Foreign Affairs and Trade
- Australian Fisheries Management Authority

LOCAL GOVERNMENT

- Torres Shire Council
- Northern Peninsula Area Regional Council
- Torres Strait Island Regional Council

NATIVE TITLE PRESCRIBED BODIES CORPORATE

- Gur A Baradharaw Kod RNTBC
- Malu Lamar RNTBC

The forum was long overdue and well accepted by all present, with a very strong commitment from the attendees to continue this important regional forum for the Torres Strait.

1.4 Grants to community Organisations Policy

a) Letters of Support

Torres Strait Youth & Recreational Sporting Association (TSYRSA) is currently applying for some grants through TSRA for a Facility & Sports Programs manager.

The position will oversee all aspects of the organisations 2 club facilities being Thursday Island Boat Club and the Wongai Multi-Courts.

The position is responsible for the promotion and instigation of all club activities, manage club & court hire, collaborate with Outer Island Clusters & clubs to encourage more participation, collaborate with schools to engage more youth activities both individual and team.

The position will also be responsible for sourcing & management of other grants pertaining specifically to the 2 club facilities plus for sporting equipment, event planning, provision of school holiday programs, focus on team building and individual sports management.

Recommendation:

Min. 19/10/7 Moved Cr Loban, Seconded Deputy Mayor Loban

- (a) That Council endorse the letter of support for Torres Strait Youth & Recreational Sporting Association.

Carried

CHIEF EXECUTIVE OFFICER

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b) In-kind Support – Crossroad Fellowship Church

Pastor Wilson David – Crossroads Fellowship

Mayor Vonda Malone declares a Conflict of Interest

I declare that I have a conflict of interest in the above matter (as defined the *Local Government Act 2009*, section 175D) as follows:

I am a relative of Pastor Wilson David and I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on.

Departure: Mayor Malone departed the Council Meeting at 11:01am and Deputy Mayor Loban took the Chair

Recommendation:

Min. 19/10/8 Moved Cr Loban, Seconded Cr Abednego

- (b) That Council endorse under the provision of the Grants to Community Organisations in-kind machinery support to Crossroads Fellowship subject to Crossroad fellowship complying with its obligations under the Native Title Act 1993 for the proposed development.

Carried

Arrival: Mayor Malone returned to the Council Meeting at 11:03 and took the Chair

c) TRAWQ Indigenous Corporation – Request for Letter of Support

TRAWQ Indigenous Corporation was seeking a letter of support from Torres Shire Council for their grant funding application to purchase an office motor vehicle.

Cr. John Abednego declares a Conflict of Interest

I declare that I have a conflict of interest in the above matter (as defined the *Local Government Act 2009*, section 175D) as follows:

I am the Chair of TRAWQ Indigenous Corporation and I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter.

However, I acknowledge that the remaining councillors must now determine, pursuant to section 175E(4) of the *Local Government Act 2009*: -

- (a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter, and
(b) if so, whether: -
i. I must leave the meeting while this matter is discussed or voted on; or
ii. I may participate in the meeting in relation to the matter, including by voting on the matter.

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Recommendation:

Min. 19/10/9 Moved Deputy Mayor Loban, Seconded Cr Loban
“That Council has determined that Cr John Abednego does has to have either a real conflict of interest or perceived conflict of interest in the matter and is to leave the Council Meeting and not participate on the meeting while this matter is discussed, including by voting on the matter.”

Carried

Departure: Cr. Abednego departed the Council Meeting at 11:10am

Recommendation:

Min. 19/10/10 Moved Deputy Mayor Loban, Seconded Cr Loban
C) That Council endorse the letter of support for TRAWQ Indigenous Corporation.

Carried

Arrival: Cr. Abednego returned to the Council Meeting at 11:17am

Min. 19/10/11 Moved Deputy Mayor Loban, Seconded Cr Abednego
“That Council receive the report of the Chief Executive Officer.”

Carried

TSC CORPORATE - CALENDAR FOR 2019

EVENT	DATE	VENUE	ATTENDEES
Ordinary Council Meeting	22 October	TRAWQ Hall	All Councillors & Executives
Ordinary Council Meeting	19 November	Council Chambers	All Councillors & Executives
Ordinary Council Meeting	10 December	Council Chambers	All Councillors & Executives
Christmas	25 December	(public holiday)	
Boxing Day	26 December	(public holiday)	

CORPORATE AND COMMUNITY SERVICES

REPORT

Attendance: Presented by Dorene Riley Finance Manager who joined the meeting at 11:19am and departed at 11:33am after the presentation of the financial reports were completed.

2.1 Financial Statements

The following financial statements and reports are as at 30 septmeber 2019

Statement of Comprehensive Income; Statement of Financial Position; Cash Analysis; Capital Works;
Financial Statement - Horn Island Airport; Financial Statement - Quarry Operation

CORPORATE AND COMMUNITY SERVICES

REPORT

Recommendation:

Min. 19/10/12 Moved Cr Abednego, Seconded Deputy Mayor Loban

“That Council adopt the Financial Reports for Comprehensive Income, Financial Position, Cash Analysis, Capital Works, Horn Island Airport and Quarry Financial Positions as presented as at 30 September 2019.”

Carried

ENGINEERING AND INFRASTRUCTURE SERVICES

REPORT

3.1 Water Conservation and Usage

Loggy Creek Dam volume	85%	12.878 ML	as at 11th October 2019
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- Total water consumption compared to September has shown a marked decrease at Hammond Island. Hammond Island has decreased by 9% compared to September. Horn Island has decreased by 2%. Thursday Island has decreased by 2%.
- September 2019 rainfall received for Horn Island Airport was **3.0 mm**. (*Data from BOM website*)

Township Usage – September 2019

Average Monthly Consumption	Megalitres	Population	Litres per person/ day
Horn Island Township	8.56 ML	910	304
Horn Island Airport			
Thursday Island	59.779 ML	3800	519
Hammond Island	5817 KL	210	831

3.2 Major Capital Works Update

A report on the update and progress of the Major Capital Works was attached for Council information.

Min. 19/10/13 Moved Cr Bani, Seconded Deputy Mayor Loban

“That Council receive the report of the Director Engineering and Infrastructure Services.”

Carried

GOVERNANCE AND PLANNING SERVICES

REPORT

4.1 Delegation Review

DGPS is in the process of conducting a comprehensive review of delegations from Council to the CEO.

The review is approximately fifty (50) per cent complete. The following legislation has been reviewed:

GOVERNANCE AND PLANNING SERVICES

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- *Aboriginal Cultural Heritage Act 2003*
- *Animal Care and Protection Act 2001*
- *Animal Management (Cats and Dogs) Act 2008*
- *Acquisition of Land Act 1967*
- *Biosecurity Act 1975*
- *Building Act 1975*
- *Building Regulation 2006*
- *Electricity Act 1994*
- *Environmental Protection (Water) Policy 2009*
- *Environmental Protection Act 1994*
- *Fire and Emergency Act 1990*
- *Food Act 2006*
- *Information Privacy Act 2009*
- *Local Government Act 2009*
- *Planning Act 2016*

There were considerable changes in the *Environmental Protection Act 1994* and the *Land Act 1994*.

Min. 19/10/14 Moved Cr Loban, Seconded Cr Abednego

"That Council receive the report of the Director Governance and Planning Services."

Carried

Adjournment: The meeting adjourned for Lunch at 12:24pm and resumed at 1:37pm.

IN COMMITTEE

Min. 19/10/15 Moved Deputy Mayor Loban, Seconded Cr Bani

"That Council go In Committee"

Carried

Finance Report/Tenders and Quotations – Loggy Creek Permanent Water Treatment Plant

Recommendation:

Min. 19/10/16 Moved Deputy Mayor Loban, Seconded Cr Bani

"That the contract for the Loggy Permanent Water Treatment Plant be awarded to Membrane Systems Australia for \$2,733,137.30."

Carried

Financial Statements 2018-2019

Recommendation:

Min. 19/10/17 Moved Cr Bani, Seconded Cr Loban

"That Council acknowledge Financial Statement clearance from Queensland Audit Office signed on 18 October 2019 and that Council make representation to the Queensland Audit Office regarding thresholds, Comparison of Fees and Indigenous Council Status."

Carried

IN COMMITTEE

Torres Shire Council Submissions

- *Productivity Commission Remote Area Tax Concessions*
- *Joint Select Committee Inquiry - Economic Engagement of Traditional Owners*
- *Senate Inquiry into the Effectiveness of Northern Australia Agenda*
- *Productivity Commission Issues Paper – Indigenous Evaluation Strategy*
- *Submission to the QLD Grants Commission*

Sadies Beach - Building our Regions Funding

Recommendation:

Min. 19/10/18 Moved Deputy Mayor Loban, Seconded Cr Abednego

“That the Council confirm its contribution of \$19,200 from the 2019-2020 Budget towards the Sadies Beach Project under the Building our Regions Grant Funding.”

Carried

Departure: The DEIS, DGPS and Minute Secretary departed the meeting at 3:45pm whilst Staffing Matters were discussed and returned at 3:50pm.

Staffing Matters

Recommendation:

Min. 19/10/19 Moved Cr Abednego, Seconded Cr Loban

“That the Council receive and endorse the tabled report on the Recruitment of Director Corporate and Community Services.”

Carried

1. Airport Valuation
2. Lease Audit
3. Remuneration Matter
4. Horn Island Quarry & Sand Lease
5. Prince of Wales Island – Esplanade
6. Red Frog Van
7. Penalty Notices

Penalty Notices – Motor Vehicle on Douglas Street

Mayor Vonda Malone declares a Conflict of Interest

I declare that I have a conflict of interest in the above matter (as defined the *Local Government Act 2009*, section 175D) as follows:

I am a relative of the person being issued the Penalty Notice and I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on.

Departure: Mayor Malone departed the Council Meeting at 4:21pm and the Deputy Mayor Loban took the Chair

Arrival: Mayor Malone returned to the Council Meeting at 4:25pm and took the Chair

IN COMMITTEE

Development Applications

IDAS 19/05 – 5 Outie Street Horn Island
IDAS 19/04 – 4 Victoria Parade Thursday Island
IDAS 19/06 – 24 Milman Street Thursday Island

Min. 19/10/20 Moved Cr Abednego, Seconded Cr Bani

“That Council come out of In Committee”

Carried

IDAS 19/05 – 5 Outie Street Horn Island

Recommendation:

Min. 19/10/21 Moved Deputy Mayor Loban, Seconded Cr Bani

That Council resolve to approve the development, as per the plans referenced and subject to conditions detailed in the planning report.

Carried

IDAS 19/04 – 4 Victoria Parade Thursday Island

Recommendation:

Min. 19/10/22 Moved Deputy Mayor Loban, Seconded Cr Bani

“That Council resolve to extend the current development approval for two years, until 20 September 2021.”

Carried

Adjournment: The meeting adjourned for Afternoon Tea at 3:40 pm and resumed at 3:45 pm.

GENERAL BUSINESS

Mayor Vonda Malone

- Housing 2.3 million delivery
- Council Community meeting – TRAWQ - 30th November 2019
- Belcara Training – Week of 25th November 2019
- Drainage Full Gospel Church Pre wet clean up
- 4/6 Milman Street Drainage
- TSIREC correspondence proposed boarding facility
- LG sherlock initiative
- Community lighting on water front and BBQ's

Deputy Mayor Yen Loban

- Appropriate staffing to service Council operation

Cr. Thomas Loban

- Ken Brown Oval inquiry
- Pilot Street traffic matters

Cr. John Abednego

- Compliance Unit Operations

DATE OF NEXT MEETING: Tuesday, 19 November 2019

CLOSURE: The meeting closed with a prayer by Cr Bani at 5:02 pm.

Confirmed this _____ day of _____

MAYOR