



# TORRES SHIRE COUNCIL

*To lead, provide & facilitate*

## OFFICE OF THE MAYOR

### Request an Appointment

If you would like an appointment or meeting with the Mayor of Torres Shire Council, Vonda Malone, please complete form below and return it to:

Email: [admin@torres.qld.gov.au](mailto:admin@torres.qld.gov.au)

Mail: Torres Shire Council, PO Box 171, Thursday Island QLD 4875

We will then review the Mayor's schedule and advise of her availability or otherwise within 5 days.

<b>Name:</b>	
<b>Address:</b>	
<b>Email:</b>	
<b>Phone Number:</b>	
<b>First time visit? <i>Yes or No</i></b>	
<b>Desired date of meeting and time:</b>	
<b>Comments:</b> <i>Reason for appointment</i>	
<b>Date of Request:</b>	

#### OFFICE USE ONLY

<b>Date Request received:</b>	
<b>Acknowledgement sent:</b>	
<b>Date lodged with Mayor</b>	
<b>Date sent back to applicant</b>	

Mayor's approval:

YES

NO