



# Torres Shire Council

- To lead, provide & facilitate

## ANZAC PARK HIRE FORM

Date of Function \_\_\_\_\_

Name of Hirer/Organisation \_\_\_\_\_

Purpose of Hire \_\_\_\_\_

Time \_\_\_\_\_ to \_\_\_\_\_

Contact person details Name \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Amount of Rental / Hire Fee: \_\_\_\_\_

Date Paid: \_\_\_\_\_

Receipt No: \_\_\_\_\_

Amount of Refundable Deposit Fee: \_\_\_\_\_

Date Paid: \_\_\_\_\_

Receipt No: \_\_\_\_\_

### CONDITIONS OF HIRE AND DEPOSIT REFUND

1. The Anzac Park surround must be cleaned after the function or by 9:00am, the following morning, to the satisfaction of the responsible Council Officer.
2. All breakages and damages must be paid for.
3. Any refund of security deposit will be made by Council cheque within seven days of the date of the function or within seven days date of clearance of the hirer's cheque (where the deposit has been paid by cheque).

Having read and understood the above conditions,

I, (Name) \_\_\_\_\_

On behalf of the above Hirer agree to comply with these conditions and I accept that failure to comply with these conditions will result in automatic forfeiture of the deposit monies.

Signature of Hirer: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/20\_\_\_\_

**Please note:** All fees are waived for all church events.

**OFFICE USE**

**Council Booking Officer Name** \_\_\_\_\_ **Signature** \_\_\_\_\_