



Torres Shire Council

- To lead, provide & facilitate

ANZAC PARK HIRE FORM

EFFECTIVE 17 MAY 2021

PAYMENT FOR HIRE OF

COUNCIL FACILITY IS TO

BE MADE AT TIME OF

BOOKING

Date of Function _____
Name of Hirer/Organisation _____
Purpose of Hire _____
Time _____ to _____
Contact person details Name _____
Phone _____ Fax _____
Email _____

Amount of Rental / Hire Fee:\$75 _____
Date Paid: _____
Receipt No: _____
Security Bond \$210
Amount of Refundable Deposit Fee: _____
Date Paid: _____
Receipt No: _____

CONDITIONS OF HIRE AND DEPOSIT REFUND

1. The relevant COVID-Safe Plan or Checklist and Compliance certificate have been completed.
 2. The Anzac Park surround must be cleaned after the function or by 9:00am, the following morning, to the satisfaction of the responsible Council Officer.
 3. All breakages and damages must be paid for.
 4. Any refund of security deposit will be made by Council cheque within seven days of the date of the function or within seven days date of clearance of the hirer's cheque (where the deposit has been paid by cheque).
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Having read and understood the above conditions,

I, (Name) _____

On behalf of the above Hirer agree to comply with these conditions and I accept that failure to comply with these conditions will result in automatic forfeiture of the deposit monies.

Signature of Hirer: _____ Date: ____/____/20____

Please note: All fees are waived for all church events.

OFFICE USE

Council Booking Officer Name _____ ***Signature*** _____