



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Tuesday, 23 September 2025**

Time: **9.00am**

Location: **Torres Shire Council Office**

68 Douglas Street - Thursday Island

AGENDA AND BUSINESS PAPERS

Ordinary Council Meeting

23 September 2025

10:00am – New Australian Citizenship Ceremony

Mark Crawley
I/Chief Executive Officer

ORDER OF BUSINESS

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AGENDA CONTENTS

ATTENDANCE

MEETING OPENED

APOLOGIES

ACKNOWLEDGEMENT OF COUNTRY

On behalf of all Councillors, the Mayor acknowledged the Kaurareg people, Traditional Custodians of the land on which we meet today, and paid respects to their Elders past, present and emerging.

CONDOLENCES

A minute's silence will be observed as a mark of respect in memory of a deceased person or persons of our community and/or area of the Torres Strait.

DECLARATIONS OF INTEREST

CONFIRMATION OF MINUTES

Ordinary Meeting – 23 September 2025

Special Meeting – 17 September 2025

BUSINESS ARISING

NOTIFIED MOTIONS

Nil

COUNCILLORS REPORTS

EXECUTIVE SERVICES REPORTS

LATE ITEMS

Nil

CONFIDENTIAL REPORTS

GENERAL BUSINESS

8.1 Confirmation of Minutes Ordinary Meeting 19 August 2025

File Number **BSC/Governance/ Reporting/ Executive Services Report/ 2025**
Author: **Interim Chief Executive Officer**
Authoriser: **Interim Chief Executive Officer**
Attachments: **Minutes Ordinary Council Meeting 19 August 2025**

RECOMMENDATION

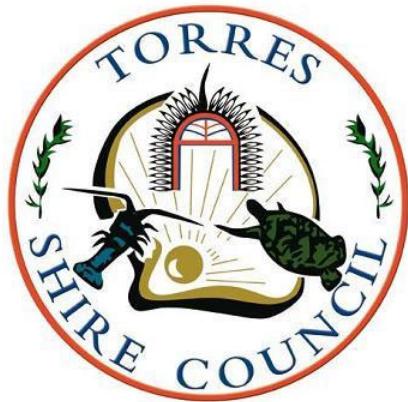
That the minutes of the Ordinary Council Meeting held on 19 August 2025 be confirmed.

8.2 Confirmation of Minutes Special Meeting 15 September 2025

File Number **BSC/Governance/ Reporting/ Executive Services Report/ 2025**
Author: **Interim Chief Executive Officer**
Authoriser: **Interim Chief Executive Officer**
Attachments: **Minutes Special Council Meeting 15 September 2025**

RECOMMENDATION

That the minutes of the Special Council Meeting held on 15 September 2025 be confirmed.



MINUTES

Ordinary Council Meeting

19 August 2025

**MINUTES OF TORRES SHIRE COUNCIL ORDINARY COUNCIL MEETING
HELD IN COUNCIL CHAMBERS, THURSDAY ISLAND ON TUESDAY 19 AUGUST 2025**

1 AGENDA CONTENTS

2 ATTENDANCE

Cr Elsie Seriat (Mayor), Cr Toshio Nakata (Deputy Mayor), Cr Gabriel Bani, Cr Thomas Loban, Cr Thomas Fujii (Jnr), Mark Crawley (Interim Chief Executive Officer), Edward Kulpa (Executive Manager Projects and Design), Roger Naidoo (Executive Manager (Engineering and Infrastructure Services), Karren MacClure (Executive Manager Corporate and Community Services), and Isabella Muhamad-Mosby (A/Executive Secretary).

3 MEETING OPENED

The meeting opened with a prayer by Mayor Elsie Seriat at 9:10 am.

4 APOLOGIES

Cr Gabriel Bani

Min. 25/8/1

Moved: Cr Thomas Fujii
Seconded: Mayor Elsie Seriat

That Council receive the apology and grant leave of absence to Cr Gabriel Bani.

CARRIED

5 ACKNOWLEDGEMENT OF COUNTRY

On behalf of all Councillors, the Mayor acknowledged the Kaurareg people, Traditional Custodians of the land on which we meet today, and paid respects to their Elders past, present and emerging and the Traditional Owners of Zenadh Kes.

6 CONDOLENCES

A minute's silence was observed as a mark of respect in memory of a deceased person or persons of our community and/or area of the Torres Strait.

*David Sebasio
Miss Winnifred Mauga
Ms Dorothy Elu*

7 DECLARATIONS OF INTEREST**7.1 DECLARATION OF INTEREST – NIL****8 CONFIRMATION OF MINUTES****8.1 ORDINARY COUNCIL MEETING – 15 JULY 2025****Min. 25/8/2**

Moved: Mayor Elsie Seriat

Seconded: Deputy Mayor Toshio Nakata

That the minutes of the Ordinary Council Meeting held on 15 July 2025 be confirmed.

CARRIED**9 BUSINESS ARISING**

CEO referred to the 'Matters for Action following a Council Meeting' document which will be distributed via email to Councillors with updated information on the 15 August 2025 Council Meeting.

10 NOTIFIED MOTIONS*Nil***11 COUNCILLORS REPORTS****11.1 COUNCILLOR'S MONTHLY REPORTS****Min. 25/8/3**

Moved: Cr Thomas Fujii

Seconded: Cr Thomas Loban

That the activities contained in the Mayoral monthly report be endorsed by Council.

CARRIED**12 EXECUTIVE SERVICES REPORTS****12.1 CHIEF EXECUTIVE OFFICER'S MONTHLY REPORT****Min. 25/8/4**

Moved: Cr Thomas Fujii

Seconded: Deputy Mayor Toshio Nakata

That the activities contained in the Chief Executive Officer's monthly report be endorsed by Council.

CARRIED

ADJOURNMENT: The meeting is adjourned for Morning Tea at 10:19am and resumed 10:36am.

REGIONAL COLLABORATIVE GOVERNANCE MODEL DEPUTATION

ADOURNMENT: The meeting adjourned for a presentation on the Regional Collaborative Governance Model at 10:36am and resumed 10:55am.

Grant Stidiford, Regional Director, Far North Qld, Department of Trade, Employment and Training provided the presentation and departed the meeting room at 10:55am following his presentation.

12.2 LGAQ CONFERENCE ATTENDANCE

Min. 25/8/5

Moved: Cr Thomas Fujii

Seconded: Deputy Mayor Toshio Nakata

The Council authorise the following delegates and observers to attend the 129th Annual LGAQ Conference on the Gold Coast.

Mayor Elsie Seriat OAM	- Delegate
Deputy Mayor Toshio Nakata	- Delegate
Chief Executive Officer	- Observer
Councillors Bani, Loban and Fujii	- Observers

CARRIED

NOTATION: Councillors to advise Interim CEO of their availability to attend the Conference to allow sufficient time to complete registration

12.3 SEPTEMBER / OCTOBER ORDINARY MEETING DATE CHANGES

Min. 25/8/6

Moved: Mayor Elsie Seriat

Seconded: Deputy Mayor Toshio Nakata

That Council change the September Ordinary General Meeting date from 16th September 2025 to 23rd September 2025: and

Change the October Ordinary General Meeting date from 21st October 2025 to 28th October 2025: and

advertise the changes in the Torres News, the Public Notice Board at the front of the Council Chambers and update the Council Website with the meeting date change.

CARRIED

12.4 DRAFT POLICY – MEETINGS PROCEDURES**Min. 25/8/7**

Moved: Deputy Mayor Toshio Nakata
Seconded: Cr Thomas Loban

That Council adopt the Policy – Meeting Procedures as presented.

CARRIED

12.5 DRAFT POLICY – STANDING ORDERS**Min. 25/8/8**

Moved: Deputy Mayor Toshio Nakata
Seconded: Cr Thomas Fujii

That Council adopt the Policy – Standing Orders as presented.

CARRIED

12.6 POLICY – COMPLAINTS ABOUT THE EXECUTIVE OFFICER**Min. 25/8/9**

Moved: Deputy Mayor Toshio Nakata
Seconded: Cr Thomas Loban

That Council adopt the Policy – Complaints about the Chief Executive Officer as presented.

CARRIED

12.7 EX-GRATIA PAYMENTS POLICY**Min. 25/8/10**

Moved: Cr Thomas Fujii
Seconded: Mayor Elsie Seriat

That Council adopt the Ex-Gratia Payment Policy.

CARRIED

12.8 POLICY – REQUEST FOR ASSISTANCE OR INFORMATION POLICY**Min. 25/8/11**

Moved: Deputy Mayor Toshio Nakata
Seconded: Cr Thomas Fujii

That Council adopt the Policy – Request for Assistance or Information Policy as presented.

CARRIED

12.9 REQUEST FOR ADMINISTRATIVE SUPPORT GUIDELINES**Min. 25/8/12**

Moved: Cr Thomas Fujii
Seconded: Cr Thomas Loban

That Council adopt the Councillor Administrative Support Guidelines as presented.

CARRIED

12.10 CORPORATE AND COMMUNITY SERVICES REPORT JULY 2025**Min. 25/8/13**

Moved: Cr Thomas Loban
Seconded: Deputy Mayor Toshio Nakata

That Council note the Corporate and Community Services Report for July 2025 as presented.

CARRIED

12.11 PUBLIC INTEREST DISCLOSURE POLICY AND PROCEDURE**Min. 25/8/14**

Moved: Cr Thomas Fujii
Seconded: Cr Thomas Loban

That Council:

1. adopt Council Policy 3.1 – Public Interest Disclosure Policy; and
2. adopt Council Procedure 3.2 – Public Interest Disclosure Procedure

CARRIED

DEPARTURE: Cr. Thomas Loban departed the Council Meeting at 11:37am.

ARRIVAL: Cr. Thomas Loban returned to the Council Meeting at 11:39am

12.12 OPERATIONAL WORKS PROGRAM REPORT**Min. 25/8/15**

Moved: Cr Thomas Fujii
Seconded: Mayor Elsie Seriat

That Council receives and notes the Operational Works Update Report for July 2025.

CARRIED

DEPARTURE: Deputy Mayor Toshio Nakata departed the Council Meeting at 11:44am.

ARRIVAL: Deputy Mayor Toshio Nakata returned to the Council Meeting at 11:47am

DECLARATION OF INTEREST

Cr Nakata stated that he has a declarable conflict of interest in item 12.13, (as defined by *Local Government Act 2009, section 150ES (3)(a)(i)*) as follows:

I, Cr Nakata, inform the meeting that I have a declarable conflict of interest due to being a close associate of business operators that are contained in the following capital works program report.

Although I have a declarable conflict of interest, I do believe I am able to stay in the meeting and participate due to the report being for receive and note. Therefore, I will choose to remain in the meeting.

Mayor Elsie Seriat stated that she has a declarable conflict of interest in item 12.13, (as defined by *Local Government Act 2009, section 150ES (3)(a)(i)*) as follows:

I, Mayor Seriat, inform the meeting that I have a declarable conflict of interest due to being a close associate of business operators that are contained in the following capital works program report.

Although I have a declarable conflict of interest, I do believe I am able to stay in the meeting and participate due to the report being for receive and note. Therefore, I will choose to remain in the meeting.

12.13 CAPITAL WORKS PROGRAM REPORT**Min. 25/8/16**

Moved: Cr Thomas Fujii
Seconded: Cr Thomas Loban

That Council receives and notes the Capital Works Program Report for July 2025.

CARRIED

ATTENDANCE: Claire Alexander (Finance Consultant) attends the Council Meeting at 12:02pm (via Teams) to present the Item 12.15 - Corporate and Community Services Financial Report, 12.16 – Indexation review Report 2024/2025, 12.19 – Comprehensive Valuation 2024/2025 and 12.20 - Unconfirmed minutes audit and risk committee 5 August 2025.

SUSPEND STANDING ORDERS**Min. 25/8/17**

Moved: Cr Thomas Fujii
Seconded: Cr Thomas Loban

That Council suspend standing orders at 12:02pm to consider the financial reports while the Finance Consultant is dialled into the meeting.

CARRIED

DEPARTURE: Edward Kulpa (Executive Manager Projects and Design) departed the Council Meeting at 12:03pm.

ARRIVAL: Edward Kulpa (Executive Manager Projects and Design) returned to the Council Meeting at 12:05pm

12.15 CORPORATE AND COMMUNITY SERVICES – FINANCIAL REPORT**Min. 25/8/18**

Moved: Cr Thomas Fujii
Seconded: Mayor Elsie Seriat

That Council note the Financial Report and attachments for the month of July 2025 as presented.

CARRIED

DEPARTURE: CEO departed the Council Meeting at 12:08pm.

ARRIVAL: CEO returned to the Council Meeting at 12:11pm.

12.16 INDEXATION REVIEW REPORT 2024/2025**Min. 25/8/19**

Moved: Deputy Mayor Toshio Nakata
Seconded: Cr Thomas Loban

That Council

- 1) Note the TSC Indexation Report for financial reporting purposes as of 30 June 2025; and
- 2) Endorse that indexation is not applied to the following asset classes for the year ending 30 June 2025
 - Land
 - Buildings and other structures
 - Sewerage infrastructure; and

3) Endorse the application of an indexation rate of 5.0 % to water infrastructure assets effective 30 June 2025.

CARRIED

12.19 COMPREHENSIVE VALUATION REPORT 2024/2025

Min. 25/8/20

Moved: Deputy Mayor Toshio Nakata
Seconded: Cr Thomas Fujii

That Council

- 1) Note the Roads & Drainage, Stormwater and Airport comprehensive valuation report for financial reporting purposes as of 30 June 2025; and
- 2) Endorse the application of the updated fair values for the roads and drainage, stormwater and airport infrastructure effective 30 June 2025.

CARRIED

12.20 UNCONFIRMED MINUTES AUDIT AND RISK COMMITTEE 5 AUGUST 2025

Min. 25/8/21

Moved: Cr Thomas Fujii
Seconded: Deputy Mayor Toshio Nakata

That Council notes the minutes of the audit and risk committee meeting held on 5 August 2025.

CARRIED

DEPARTURE: Claire Alexander (Finance Consultant) departed the Council Meeting at 12:33pm.

RESUME STANDING ORDERS

Min. 25/8/22

Moved: Cr Thomas Fujii
Seconded: Mayor Elsie Seriat

That Council resume standing orders at 12:34pm to return to the agenda reports.

CARRIED

ADJOURNMENT: The meeting was adjourned for Lunch at 12:35pm and resumed at 1:20pm with Cr Thomas Loban not in attendance.

APOLOGIES

Cr Thomas Loban for the remainder of the meeting.

Min. 25/8/23

Moved: Cr Thomas Fujii
 Seconded: Mayor Elsie Seriat

That Council grant leave of absence for the remainder of the meeting for Cr Thomas Loban.

CARRIED

12.14 IDAS 10/03 – MINOR CHANGE – 1 TOM STREET, HORN ISLAND**Min. 25/8/24**

Moved: Cr Thomas Fujii
 Seconded: Deputy Mayor Toshio Nakata

1. That Torres Shire Council approve the change application (minor) for a Development Permit for Material Change of Use – two stage accommodation building (24 x studio accommodation units) and Caretakers Residence (2 bedrooms) – Stage 1 (16 Accommodation units and Caretakers Residence) and Stage 2 (8 Accommodation Units) on land located at 1 Tom Street, Horn Island, formally described as Lot 1 on RP846845, subject to the following conditions.

(A) Amend the following conditions:**Approved Plans**

2. The approved plans are as follows:

Plan Description	Reference	Date
<u>Site Plan</u>	<u>001-TOM</u> <u>Sheet3-14</u>	<u>11.03.24 (as amended n red 5 October 2024)</u>
<u>Site Plan – Staging Plans (stage 1 3)</u>	<u>001-TOM</u> <u>Sheet Number 1-3</u>	<u>Sept 2021</u>
<u>Cabin Floor plan and elevation (slab on ground)</u>	<u>001-TOM</u>	<u>June 2014</u>
Cabin Floor plan and elevation (elevated)	001-TOM Sheet 4-14	3/4/19
Caretakers floor plan and elevation	001-TOM Sheet 4-14	3/4/19
Garage plans	001-TOM Sheet 6-14	3/4/19

Amended site plan (depicting amended location of unit 7 and laundries)	001 TOM	
Amended site plan (depicting carparking layout, laundries and refuse area)	001 TOM	

(2a) Staging

(a) The staging of the proposed development must be undertaken in accordance with the approved plans and as follows:

Stage 1

- 16 accommodation units (units 1-16)
- Caretakers accommodation and office
- Recreation / BBQ area
- Three (3) carparking spaces, including one (1) accessible (disabled) parking space off Miskin Street
- Two (2) carparking spaces within garage accessed off Tom Street

Stage 2

- Eight (8) accommodation units (units 17-18 & 25-30)
- Swimming pool
- Two (2) carparking spaces accessed off Tom Street

Stage 2

- ~~Eight (8) accommodation units (units 17-18 & 25-30)~~

Stage 3

- ~~Six (6) accommodation units (units 19, 20-24)~~
- ~~Two (2) carparking spaces access off Tom Street~~

(b) ~~The existing storage shed in the location of proposed units 22 & 23 (Stage 3) must be removed at the time of completion of proposed Stage 2.~~

(B) Include the following condition**34 (a) WATER SAVING MEASURES – POOL – STAGE 2**

A water tank with a minimum capacity of 5,000L must be installed providing alternative water source for the pool.

Water saving measures must be undertaken, including but not limited to a pool cover to mitigate evaporation.

(C) All other conditions remain as per decision notice dated 29 November 2021.

CARRIED

12.17 HORN ISLAND LEASE MATTER**Min. 25/8/25**

Moved: Deputy Mayor Toshio Nakata
Seconded: Mayor Elsie Seriat

That Council:

1. Approves the assignment of the Lessee interest in Lease G SP 211686 (Lease 721644561) and the Licence interest in the Apron Licence from Forster Helicopters Pty Ltd ACN 125 780 412 to Microflite Pty Ltd ACN 006 504 463 subject to the following conditions:
 - all rent, rates and other charges to be paid to the date of assignment;
 - the security deposit under the Lease is to be increased from \$3,000 to \$4,200 as from the date of assignment;
 - all Council legal and other costs relative to the assignment to be in full prior to completion of the assignment.
2. Hereby delegates power to the Interim Chief Executive Officer under the provisions of the *Local Government Act 2009* to take all necessary steps including signature of all necessary documents to give effect to this resolution.

CARRIED**12.18 ICT MANAGED SERVICES AGREEMENT RENEWAL****Min. 25/8/26**

Moved: Deputy Mayor Toshio Nakata
Seconded: Cr Thomas Fujii

That Council:

1. Approve the engagement of Fourier Technologies Pty Ltd under Local Buy Contract LB308 for the provision of ICT Managed Services and Support for a 3-year base term, with two-year and one-year extension options (3+2+1).
2. Authorise the CEO (or delegate) to finalise, execute, and administer the agreement.

CARRIED

12.21 RoPS TENDER REPORT**Min. 25/8/27**

Moved: Deputy Mayor Toshio Nakata
Seconded: Cr Thomas Fujii

That Council:

1. Appoint as registered pre-qualified suppliers, subject to finalisation of any outstanding clarifications:
 - a. 03/2025 - Register of Prequalified Suppliers Trade Services (per figure 1 listing below); and
 - b. 04/2025 - Register of Prequalified Suppliers Wet & Dry Plant and Equipment Hire (per figure 2 listing below)
2. Delegate authority to the Interim Chief Executive Officer in accordance with the *Local Government Act 2009*, to negotiate and enter into contract, finalise, and execute any and all matters in relation to this procurement activity.

FIGURE 1:**03/2025 - Register of Prequalified Suppliers Trade Services**

AA Taylors Tree Lopping
The Trustee for DL and CM Taylor Family Trust

Advance Torres Strait Services Pty Ltd

Babinda Electrics

Bay Electrical Contractors

Dickinson Painting Contractors Pty Ltd

Dynamic Communication Services Pty Ltd

Flick Anticimex Pty Ltd

FNQ Cable Locators Pty Ltd

Fusion Solution Services Pty Ltd

H.C. Building & Construction
t/a HCCM Pty Ltd

Jaryd Joseph Christopher Berrill

JY Refrigeration and Airconditioning Services

Kennelly Constructions Pty Ltd

Konka Constructions Pty Ltd

Mark Milbourne Constructions Pty Ltd

Mine Safety & Compliance QLD Pty Ltd
Murphy's Remedial Builders Pty Limited
Ozone Services Australia Pty Ltd
Robert Clarke Builders Pty Ltd
T.I. Concrete and Building t/a T.I. Concrete Works Pty Ltd

FIGURE 2:
04/2025 - Register of Prequalified Suppliers Wet & Dry Plant and Equipment Hire

Ausroad Plant Services Pty Ltd

Flexihire Pty Ltd

Hastings Deering (Australia) Limited

Torres Contracting Pty Ltd

Tutt Bryant Hire Pty Ltd

Jaryd Joseph Christopher Berrill

CARRIED

13 LATE ITEMS

Nil

14 CONFIDENTIAL REPORTS

That Council consider the confidential report(s) listed below in a meeting closed to the public in accordance with Regulation s.254J of the *Local Government Regulation 2012*:

14.1 Reallocation of Growing Indigenous Tourism in Queensland Funds

14.2 Debt Recovering TSA

14.3 November 2025 Legends of League Match

Time: 2:09pm

Min. 25/8/28

Moved: Mayor Elsie Seriat
Seconded: Cr Thomas Fujii

That Council go into In Committee and close the meeting to the public.

CARRIED

Time: 2:49pm

Min. 25/8/29

Moved: Cr Thomas Fujii
Seconded: Deputy Mayor Toshio Nakata

That Council come out of Committee and open the meeting to the public.

CARRIED

14.1 REALLOCATION OF GROWING INDIGENOUS TOURISM IN QUEENSLAND FUNDS

Min. 25/8/30

Moved: Cr Thomas Fujii
Seconded: Deputy Mayor Toshio Nakata

That Council;

- a) Provides an acquittal of the funds that it has outlaid for the Thursday Island Community Hub and anticipated further funds to complete the site investigation and advise the Department it is supportive of transferring the balance of unspent grant funds to the Department for further allocation upon reimbursement of its outlays; and
- b) Seeks additional information in relation to the Torres Strait Pearl Lugger Project before committing its support. Consideration of the overall proposed projects which includes interpretive signage, art installations, beautification efforts and employment opportunities, who is the project lead, the risk management of the project and the location of the Pearl Luggers along with the ongoing maintenance and responsibility for the project upon completion.

CARRIED

14.2 DEBT RECOVERY TSA

Min. 25/8/31

Moved: Mayor Elsie Seriat
Seconded: Deputy Mayor Toshio Nakata

That Council resolves to:

1. Note the Report; and

2. Delegate to the Chief Executive Officer, pursuant to section 257(1)(b) of the *Local Government Act 2009*, the power to take all necessary steps to resolve and recover the debt owed to Torres Shire Council (**Council**) by Torres Strait Air Pty Ltd, including the power to sign any documents required on behalf of Council.

CARRIED

14.3 NOVEMBER 2025 LEGENDS OF LEAGUE MATCH

Min. 25/8/32

Moved: Cr Thomas Fujii

Seconded: Deputy Mayor Toshio Nakata

That Council

Delegate to the Mayor, Deputy Mayor and Interim CEO to consider the proposal following a review of the budget to ascertain if funding is available for the event and provide a response to the organisers within the next two weeks.

CARRIED

ACTING CHIEF EXECUTIVE OFFICER

Min. 25/8/33

Moved: Cr Thomas Fujii

Seconded: Mayor Elsie Seriat

That Ed Kula, Executive Manager Projects and Design be appointed to Acting CEO during the absence of the Interim CEO from 1st to 14th September 2025.

CARRIED

DATE OF NEXT MEETING: Tuesday, 23 September 2025

CLOSURE: The meeting closed with a prayer by Mayor Elsie Seriat at 3:23pm.

Confirmed this _____ day of _____

MAYOR



MINUTES

Special Council Meeting

15 September 2025

**MINUTES OF TORRES SHIRE COUNCIL SPECIAL COUNCIL MEETING
HELD IN COUNCIL CHAMBERS, THURSDAY ISLAND ON MONDAY 15 SEPTEMBER
2025**

1 AGENDA CONTENTS

2 ATTENDANCE

Cr Elsie Seriat (Mayor), Cr Toshio Nakata (Deputy Mayor), Cr Thomas Loban, Cr Thomas Fujii (Jnr), Edward Kulpa (Acting Chief Executive Officer), and Roger Naidoo (Executive Manager Engineering and Infrastructure Services).

3 MEETING OPENED

The meeting opened with a prayer Mayor Elsie Seriat at 9:05 am.

4 APOLOGIES

Councillor Gabriel Bani has advised that he would be an apology for the meeting.

RECOMMENDATION Min. SM25/9/1

Moved: Councillor Thomas Fujii
Seconded: Mayor Elsie Seriat

That Council receive the apology from Cr Gabriel Bani.

CARRIED

5 ACKNOWLEDGEMENT OF COUNTRY

On behalf of all Councillors, the Mayor acknowledged the Kaurareg people, Traditional Custodians of the land on which we meet today, and paid respects to their Elders past, present and emerging and the Traditional Owners of Zenadth Kes.

6 DECLARATIONS OF INTEREST

6.1 DECLARATION OF INTEREST – Mayor Elsie Seriat

Mayor Seriat stated that she has a declarable a conflict of interest in item 7.1 Appointment of Torres Shire Council Chief Executive Officer, (as defined by Local Government Act 2009, section 175D) as follows:

I, Mayor Seriat, inform the meeting that I have a declarable conflict of interest due to perceived relationship with the proposed Chief Executive Officer.

In accordance with the Local Government Act 2009, Chapter 6, Part 2, Division 5A, Mayor Seriat will remain in the Council Meeting and take part in the Agenda Item.

RECOMMENDATION Min. SM25/9/2

Moved: Councillor Thomas Fujii

Seconded: Councillor Thomas Loban

That Council resolves that Mayor Seriat has no greater interest than an ordinary member of the public in this matter and accordingly will remain in this meeting.

CARRIED

Time: 9.16am

RECOMMENDATION Min. SM25/9/3

Moved: Councillor Thomas Fujii

Seconded: Councillor Thomas Loban

That Council go into In Committee

CARRIED

Ed Kulpa (A/CEO) and Roger Naidoo (Executive Manager Engineering and Infrastructure Services) left the meeting.

Time: 9.51am

RECOMMENDATION Min. SM25/9/4

Moved: Deputy Mayor Toshio Nakata

Seconded: Councillor Thomas Fujii

That Council come out of In Committee.

CARRIED

Ed Kulpa (A/CEO) returned to the meeting.

6.2 DECLARATION OF INTEREST RESCINDMENT

RECOMMENDATION Min. SM25/9/5

Following advice received in-committee, the Council resolved to rescind item 6.1 Declaration of Interest – Mayor Elsie Seriat made this meeting.

Moved: Councillor Thomas Loban

Seconded: Councillor Thomas Fujii

6.3 DECLARATION OF INTEREST – Mayor Elsie Seriat

Mayor Seriat stated that she has a declarable a conflict of interest in item 7.1 Appointment of Torres Shire Council Chief Executive Officer, (as defined by Local Government Act 2009, section 175D) as follows:

I, Mayor Seriat, inform the meeting that I have a declarable conflict of interest due to perceived relationship with the proposed Chief Executive Officer.

In accordance with the Local Government Act 2009, Chapter 6, Part 2, Division 5A, Mayor will depart the Council Meeting and will take no part in the Agenda Item.

RECOMMENDATION Min. SM25/9/6

Moved: Councillor Thomas Loban
Seconded: Councillor Thomas Fujii

That Council resolves that Mayor Seriat will depart the meeting and have no part in the Agenda Item.

CARRIED

Time: 10.03am

RECOMMENDATION Min. SM25/9/7

Moved: Councillor Thomas Loban
Seconded: Councillor Thomas Fujii

That Council go into In Committee

CARRIED

Ed Kulpa (A/CEO) and Mayor Elsie Seriat left the meeting.

Time: 10.22am

RECOMMENDATION Min. SM25/9/8

Moved: Councillor Thomas Loban
Seconded: Councillor Thomas Fujii

That Council come out of In Committee.

CARRIED

Ed Kulpa (A/CEO) and Mayor Elsie Seriat returned to the meeting.

7 CONFIDENTIAL REPORTS**RECOMMENDATION**

That Council consider the confidential report(s) listed below in a meeting closed to the public in accordance with Regulation s.254J of the *Local Government Regulation 2012*:

7.1 – Appointment of Torres Shire Council Chief Executive Officer**RECOMMENDATION Min. SM25/9/9**

Moved: Councillor Thomas Loban
Seconded: Councillor Thomas Fujii

It is recommended that:

1. Council appoint Ms Mary Bani to the position of Chief Executive Officer of Council, subject to the execution of a formal employment agreement consistent with the

terms endorsed by Council, and in accordance with the *Local Government Act 2009* (Qld).

2. Council delegate authority to the Mayor to negotiate and finalise the employment agreement with Ms Bani for the position of Chief Executive Officer, ensuring alignment with relevant legislative requirements.
3. Council delegate to the Mayor the power to sign all documents necessary to give effect to the employment agreement.
4. Council endorse the public announcement of the appointment of Ms Bani as Chief Executive Officer, following execution of the employment agreement.
5. Upon Ms Bani's commencement of employment as Chief Executive Officer of Council, Mr Crawley's role of Interim CEO of Council immediately cease and Council request that Mr Crawley assist Ms Bani in a hand over of the role until the End Date of Mr Crawley's engagement on 26 September 2025.

CARRIED

CLOSURE: The meeting closed with a prayer by Mayor Elsie Seriat at 10.30am.

Confirmed this *Monday 15th day of September 2025*.

MAYOR

11.1 Councillor's Monthly Reports

File Number **BSC/Governance/Reporting/Executive Services Report/2025**
Author: **Office of the Mayor**
Authoriser: **Interim Chief Executive Officer**
Attachments: **Cr. Elsie Seriat – Monthly Report**

SUMMARY

Councillors' monthly activity reports.

BACKGROUND/HISTORY

Each month the Councillors report on their external activities. An endorsement of the report is an endorsement of the attended and future activities. Not all activities will be listed in advance due to time constraints. Councillors who are unable to provide a written report will have the opportunity to provide verbal updates at the Ordinary Council Meeting.

LINK TO CORPORATE PLAN***Our Community*****1.5 Our Reputation for Integrity and Services (PROVIDE)**

A well-informed community with a great awareness of Council's achievements.

Our People**2.4 Our Organisational Alignment and Performance Planning (PROVIDE)**

Council delivered strategic outcomes and is resilient and responsive to change.

Our Business**3.3 Our Governance (LEAD)**

Council maintain effective governance processes

- Maintain best practice financial and risk management practices
- Maintain policies, procedures, frameworks and registers
 - Maintain and meet audit requirements.

CONSULTATION

As per Mayoral Report.

LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS (BUDGETARY)

Approved Operational Budget

RECOMMENDATION

That the activities contained in the Mayoral monthly report be endorsed by Council.

12.1 Interim Chief Executive Officer's Monthly Report

File Number **Interim CEO Monthly Update Report**
Author: **Mark Crawley, Interim Chief Executive Officer**
Authoriser: **Mark Crawley, Interim Chief Executive Officer**
Attachments: **CEO Monthly Report and Matters for Action Update**

SUMMARY

Update of the activities and actions undertaken by the Interim CEO during the Month.

BACKGROUND/HISTORY

This report is provided to update the Councillors on the activities and actions undertaken by the Interim CEO since the last Council Meeting.

LINK TO CORPORATE PLAN***Our Community*****1.5 Our Reputation for Integrity and Services (PROVIDE)**

A well-informed community with a great awareness of Council's achievements.
Develop and implement a communication strategy.

Our People**2.4 Our Organisational Alignment and Performance Planning (PROVIDE)**

Council delivered strategic outcomes and is resilient and responsive to change.

Our Business**3.3 Our Governance (LEAD)**

Council maintain effective governance processes

- Maintain policies, procedures, frameworks and registers

CONSULTATION

Various groups, organisations and individuals that met with the ICEO during the past month.

LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS (BUDGETARY)

As per approved Operational Budget

RECOMMENDATION

That Council note the activities and actions contained in the Interim CEO's Monthly Report

Monthly Activity Report | Interim Chief Executive Officer | August/September 2025

Date	Meetings & Events	Venue & Details
20/08/2025	Meeting with QPS – Snr Sargent Stevens and Inspector Nick O'Brien	Council Chambers – Mayor Seriat and ICEO 8:30am
	Meeting with AIATSIS – Return of Cultural Heritage – Lori Richardson Australian Institute of Aboriginal and Torres Strait Islander Studies	Council Chambers – Mayor Seriat and ICEO 10:00am
21/08/2025	Meeting with Department Representative – Update on Torres Shire Issues	Council Chambers - ICEO 9:00am
	Regional Leaders Network – Far North Queensland	TAFE Executives and ICEO 10:30am presentation. 11:00am joined by Executives
22/08/2025	Barge Discussions	Council Chambers EM Eng and Inf and ICEO 10:00am
25/08/2025	Meeting with Eva Grabner – Elite Executive regarding recruitment opportunities	Cairns – ICEO 10:00am
	Meeting with Andrew Clair – Hinterland Aviation	Cairns Airport ICEO 11:30am
26/08/2025	Meeting with Andrew Buxton & Justine -	Council Chambers Mayor Seriat and ICEO 8:30am
	Meeting with Mayor Seriat	Mayor's Office 12:00 Noon
27/08/2025	Maritime Strike Working Group	ICEO attendance via Teams 9:30am
	A&CS Standing Meeting – Horn Island Airport	ICEO attended via Teams Meeting
	Meeting with Stewart Dowrie – Air Force	Council Chambers - Mayor Seriat and ICEO 4:00pm

28/08/2025	FNQ Connect – James Cook University	Council Chambers via Teams Mayor Seriat and ICEO 9:30am
	Legends of League	Council Chambers via Teams Mayor, Seriat, Deputy Mayor Nakata and ICEO 1:00pm
29/08/2025	Meeting with Andrew Buxton and Department Representatives looking into the licensing of the Gold Mine	Horn Island Business ICEO 9:00am
	Magiq / Torres Finance System	Via Teams, whilst on Horn Island ICEO 11:00am
	Meeting with Horn Island Airport Users	The Gateway – Horn Island ICEO, EMEIS, Dan 1:00pm
1/09/2025 – 15/09/2025	Personal Travel to South Africa – ICMA Global Engagement Committee	Manzini Johannesburg
16/09/2025	Meeting with the CEQ Board	Tagai Secondary College Mayor Seriat and ICEO 11:00am
	Opening Celebration for the Winds of Zenadth Cultural Festival	Anzac Park and Ken Brown Oval (Office Closed for staff to attend) 3:30pm
17/9/2025	ABC Morning Show Interview for Mayor Seriat	Ken Brown Oval Mayor Seriat, ICEO, Ed Kulpa and Kalair McArthur
18/09/2025	Presentation to First Nations People and Safety Forum - Cairns	Pullman Hotel – Cairns ICEO presenting

Upcoming Meetings and Travel

Date	Meetings & Events	Venue & Details
23/9/2025	September Ordinary Council Meeting	Council Chambers As per agenda
26/9/2025	Last Day of Contract – Torres Shire Council	
26/9/2025	All Staff BBQ to show appreciation for work for the Cultural Festival	TRAWQ Hall
30/09/2025	EMU Update	Council Chambers

12.2 Executive Job Titles

File Number	Corporate Structure – Executive Job Titles
Author:	Mark Crawley, Interim Chief Executive Officer
Authoriser:	Mark Crawley, Interim Chief Executive Officer
Attachments:	N/A

SUMMARY

Council recently reviewed the Organisational Structure and adopted the Structure presented at the October 2024 Ordinary Meeting of Council.

BACKGROUND/HISTORY

Council was presented with an organisational structure that amended the titles of the senior executives within the Organisation at the October 2024 meeting to Executive Manager.

Council is about to enter a recruitment phase for two of the senior executives and it is the view of the Interim CEO that Council will attract a better calibre of candidates if the position titles were reverted to that of Director rather than Executive Manager. The executives currently in these roles are performing duties that would otherwise be referred to Director in other local governments.

LINK TO CORPORATE PLAN

Our Business

3.4 Our Governance (LEAD)

Council maintain effective governance processes

CONSULTATION

Mayor Elsie Seriat OAM

Council Meeting Minutes – October 2024

LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS (BUDGETARY)

As per approved Operational Budget

RECOMMENDATION

The Council authorise the following changes to the titles for the Executive Staff engaged at Torres Shire Council.

Director Projects, Planning and Environment

Director Engineering and Infrastructure Services

Director Corporate and Community Services

12.3 Capital Works Program Report

File Number	BSC/Governance/Reporting/Executive Services Report/2025
Author	Executive Manager Engineering and Infrastructure Services
Authoriser	Interim Chief Executive Officer
Attachments	Nil

SUMMARY

Project Report

The report outlines progress of Council's Capital Works Program for September 2025. The following covers engineering and infrastructure capital works for the Torres Shire Council.

Please note: Implementation of Practical Plus financial system is ongoing. Accruals are still in the process of being transferred to the new system. Changes will be reported until complete

Project Name (Magiq ref)	Funding Scheme	Budget (\$ ex GST)	Remaining Funds (\$ ex GST)	Comment
TI Cycleway Stg 4	DTMR	1,924,564	1,848,303	Civil works to go to Tender ~September 2025
HI Cycleway	DTMR	150,000	97,595	Design ongoing
HI Landfill Stg 2	TSRA, CMIG round 3 18/19	1,000,000	782,131	Seeking co-funding
HI Landfill Metal Shredder	DLGRMA	2,699,400	1,087,426	Storage shed constructed
HI Affordable Housing S/Division	TSRA, DSMDIP, DHPW	6,834,476	-30,101	Display home finished in august. Accruals still underway.
HI Community Housing	DCHDE	8,374,733	1,418,109	Final civil works tender awarded. Accruals still underway
Lion Lookout Heritage Trail WW2 walk	Dept Veteran Affairs (139,487), Qld Remembers (35,718)	175,205	93,599	Variation request with DVA. Signage ordered.
HI, TI, POW Island Roads	QRA	1,173,309	1,173,309	POW Works on hold
HI, TI, POW Island Roads - Proj Management	QRA	192,620	17,080	underway
POW Island Waste Bins	Regional and Remote Recycling Modernisation Fund	115,000	115,000	Alternatives being sought

HI Outdoor Fitness Equipment	DTS	415,000	65,015	Installation started
HI Airport Pavement replacement	ATSI-TIDS 2024-25	500,000	230,794	Works to be undertaken in-house
TI Stadium Amenities Upgrade	MIIFF	334,590	-257	Concrete work at entry to be undertaken
Quarantine Boat Ramp – Cook Espl	MSQ, LGGSP 2024-28	395,000	395,000	Grant awarded. MSQ tender to be issued. TSC on assessment panel
KBO Fence Replacement	W4Q 2024-27	406,000	162,810.00	Materials on island
Aplin Park Development	W4Q 2024-27	415,000	415,000	Grant awarded
HI sport Complex Maintenance	LRCI Phase 4	156,288	119,893	Materials on order
Communications Towers	Council Internal Project	257,000	212,426	Ongoing
Loban Road Crossing @ Fire Station	QRA	527,202	499,202	PM engaged
	Roads 2 Recovery 2024-29	1,375,339	1,375,339	To be started
Investigate the development of new community housing provider organisation	W4Q 2024-27	109,000	109,000	To be started
Council Chambers roof Replacement	W4Q 2024-27	489,000	457,000	scope and design completed
R&M at TI sports Complex	W4Q 2024-27	126,000	126,000	To be started
Torres Strait and Northern Peninsula Area Climate Resilience	Department of Industry, Science and Resources	3,079,000	3,079,000	Positions scoped and advertised
Horn Island Housing Growth Master Plan	2025-26 Commonwealth Housing Support Program - Stream 1 (HSP1)	1,255,000	1,255,000	To be started
TI and HI infrastructure Planning	Residential Activation fund	1,125,000	1,125,000	To be started
Submarine line planning	Residential Activation fund	515,000	515,000	To be started

ORDINARY COUNCIL MEETING AGENDA**23 September 2025**

Revision of torres Shire Council Planning Scheme	TSC SSF 2024-26 - Path 1 - Alloc 001435 - 002423	100,000	100,000	To be started
Tourism Centre, TI	DTSI	1,000,000	664,120	Finalising site environmental management report
TI Transfer Station Office & Amenities	Council Internal Project	140,909	160	Ongoing
TI transfer Station roof Repair	Council Internal Project	200,000	154,207	Ongoing

ORDINARY COUNCIL MEETING AGENDA

23 September 2025

Project Name	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26
TI Cycleway Stg 4							
HI Cycleway							
HI Landfill Stg 2							
HI Landfill Metal Shredder							
HI Affordable Housing S/Division							
HI Community Housing							
Lion Lookout Heritage Trail WW2 walk							
HI, TI, POW Island Roads							
HI, TI, POW Island Roads - Proj Management							
POW Island Waste Bins							
HI Outdoor Fitness Equipment							
HI Airport Pavement replacement							
TI Stadium Amenities Upgrade							
Quarantine Boat Ramp – Cook Espl							
KBO Fence Replacement							
Aplin Park Development							
HI sport Complex Maintenance							
Communications Towers							
Loban Road Crossing @ Fire Station							
Investigate the development of new community housing provider organisation							
Council Chambers roof Replacement							
R&M at TI sports Complex							
Torres Strait and Northern Peninsula Area Climate Resilience							
Horn Island Housing Growth Master Plan							
TI and HI infrastructure Planning							

ORDINARY COUNCIL MEETING AGENDA**23 September 2025**

Submarine line planning						
Revision of torres Shire Council Planning Scheme						
Tourism Centre, TI						
TI Transfer Station Office & Amenities						
TI transfer Station roof Repair						



Expected Completion
Month

LINK TO CORPORATE PLAN

Our People (PROVIDE)

2.4 Our Organisation Alignment and Performance Planning

- Council delivers strategic outcomes and is resilient and responsive to change

Our Governance (LEAD)

3.3 Council maintains effective governance processes

- Maintains best practice financial and risk management procedures
- Maintains policies, procedures, frameworks and registers;
 - Maintain and meet audit requirements

CONSULTATION

Executive Leadership Team

Stakeholder Funding Bodies

LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS (BUDGETARY)

As per approved Operational Budget

RECOMMENDATION

That Council receives and notes the Capital Works Program Report for September 2025.

12.4 Operational Works Program Report

File Name	BSC/Governance/ Reporting/ Executive Services Report/ 2025
Author	Roger Naidoo, Executive Manager Engineering and Infrastructure
Authoriser	Mark Crawley, Interim Chief Executive Officer
Attachments	

SUMMARY

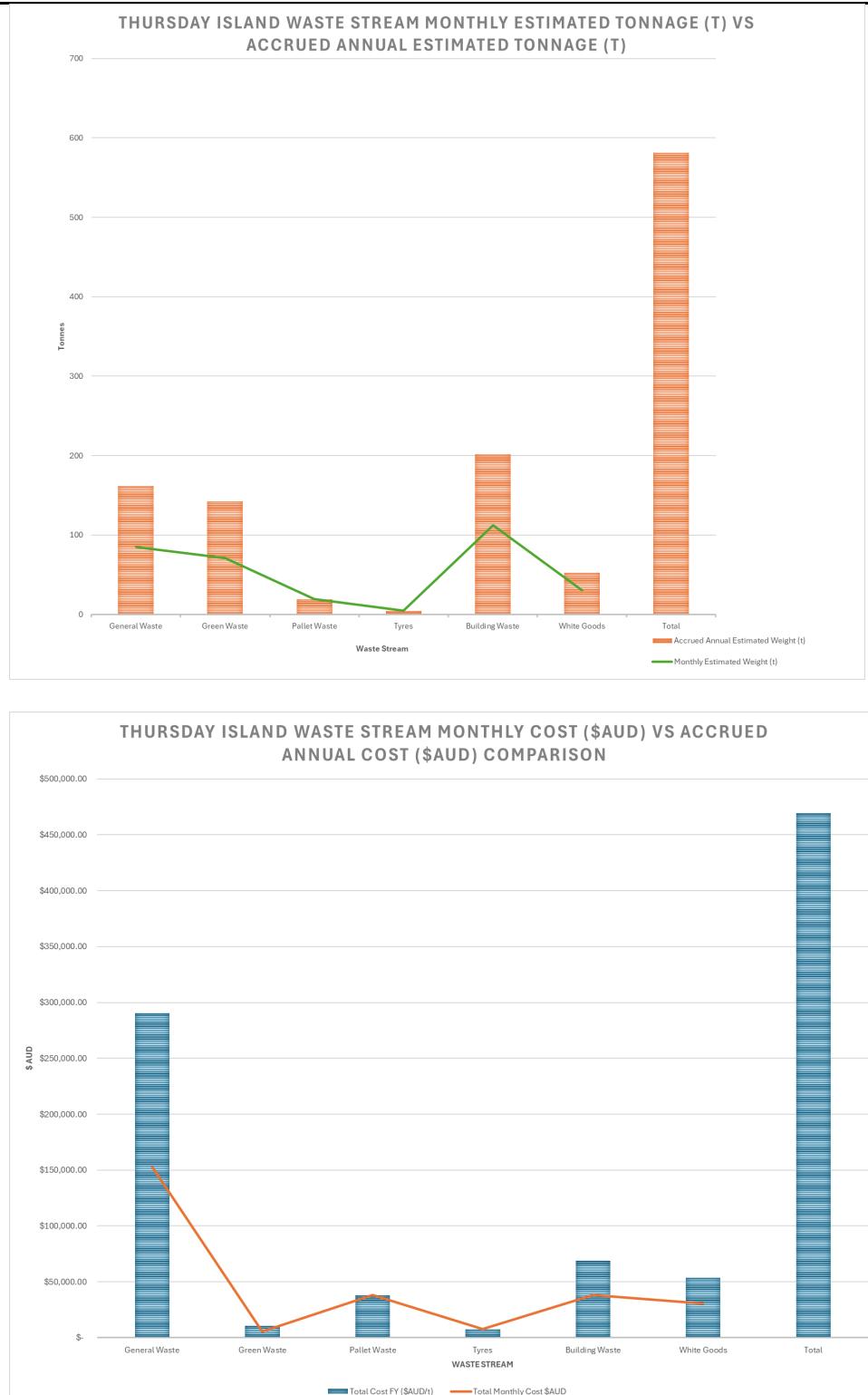
Project Report

The report outlines progress of Council's Operational Works Program for September 2025. The following covers engineering and infrastructure operational works for the Torres Shire Council.

WORKS SUMMARY

AREA	WORKS									
1. Roads & Drainage	<ul style="list-style-type: none"> Safety Rails installed at old Post Office and IBIS bowser. Drainage repairs on Douglas Street outside Celebrations. Widening of Rosehill IBIS Store Driveway. On-going routine Maintenance. Preparing for WOZCF 									
2. Parks & Gardens	<ul style="list-style-type: none"> On-going routine Maintenance. Preparing for WOZCF 									
3. Street/Park Lighting	<ul style="list-style-type: none"> On-going routine Maintenance. Preparing for WOZCF 									
4. Private works	<ul style="list-style-type: none"> None 									
5. Boat ramps	<ul style="list-style-type: none"> Rosehill Boat Ramp cleaned on 21/08. 									
6. Plant & Workshop	<ul style="list-style-type: none"> Repairs and Servicing of Plant and Vehicles is on-going. All Plant and Vehicles for the 24/25 FY have been procured and is awaiting delivery. Council received a 5ton Mini Excavator 									
7. Depot	<ul style="list-style-type: none"> House-keeping is continuing. Old Plant and Vehicles are being moved and area cleaned as per the Audit Improvement Notice 									
8. Waste Management	<p>Thursday Island Transfer station (NB tonnage totals are approximations only calculated through industry standard conversion factors.)</p> <p><i>Financial year vs monthly waste volume and tonnage totals</i></p> <table border="1"> <thead> <tr> <th>Item</th> <th>Total to date (FY)</th> <th>Monthly Total (August 25)</th> </tr> </thead> <tbody> <tr> <td></td> <td>m³</td> <td>t</td> <td>m³</td> <td>t</td> </tr> </tbody> </table>	Item	Total to date (FY)	Monthly Total (August 25)		m³	t	m³	t	
Item	Total to date (FY)	Monthly Total (August 25)								
	m³	t	m³	t						

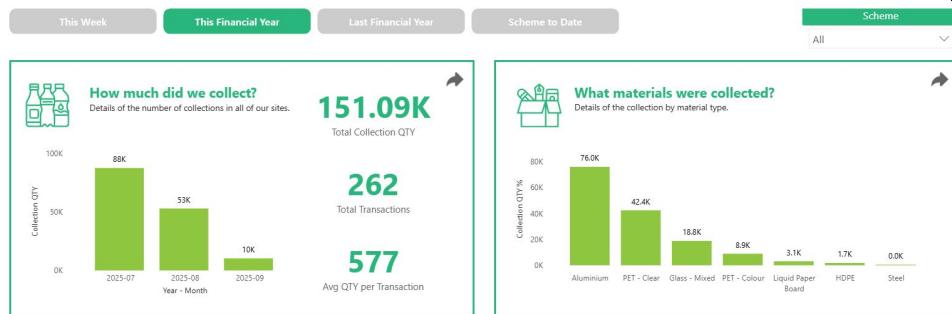
	General Waste	1216	161.728	640	85.12	
	Green Waste	576	142.272	288	71.36	
	Pallet Waste	100	19	100	19	
	Tyres	15	4.5	15	4.5	
	Building Waste	288	201.6	160	112	
	White Goods	105	52.5	60	30	
	Totals	2300	581.6	1263	321.98	
	<i>Thursday Island Transfer Station Customer numbers</i>					
		Total FY	Monthly (August 25)			
	Transactions	795	403			



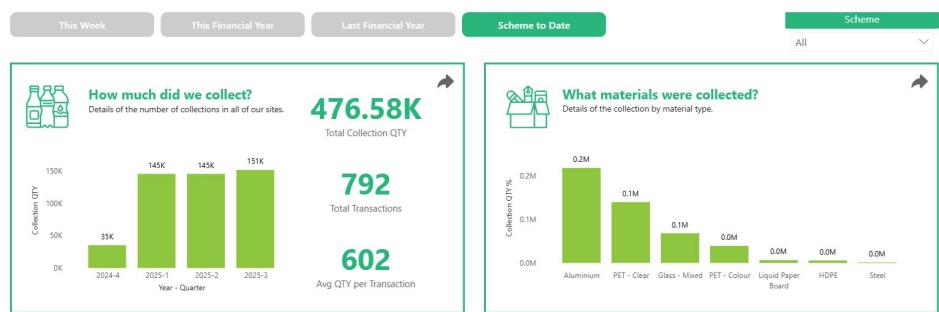
Containers for Change

Diverted material COEX Project	Number of Containers counted (each)	Exported material (t)
Total	480,148	22,650
August 2025	71,519	2,083

Scheme info-gram below – Scheme this financial Year



Scheme info gram below – Scheme to date



Horn Island Drop Bin delivery and positioning



Horn Island transfer station drop bin in place



Horn Island transfer station fence



Horn Island Depot Containers for Change area



Horn Island Depot fence

9. Water Services

Scada records for water usage for month as of 31st August 2025

- Loggy creek dam level 91.9% - (Restriction level 1)

	<ul style="list-style-type: none">• Water usage for Horn Island for month of July – 15.18 ML• Water usage for Thursday Island for month of July – 80.68 ML• Water usage for Hammond Island for month of July - 5648 KL <p>Water leaks,</p> <ul style="list-style-type: none">• Idagi Close major water leak has been repaired. Trying to locate other leaks.• Total of water 19 leaks for Thursday Island.• Total of water 2 leaks for Horn Island. <p>Water Maintenance</p> <ul style="list-style-type: none">• Quarterly water samples sent this month passed with no red flags. <p>Utilities safety issues,</p> <ul style="list-style-type: none">• Quotes received for Bunded Containers to address Safety Audit Improvement Notice.• Fencing around three sewer pump stations on T.I needs attention/replacement due to bad corrosion issue still needs attention.• Effluent tank roof badly corroded and needs urgent replacement as sheets are coming with strong wind. In the 25/26 Budget for replacement.
10. Sewer Services	<p>Thursday Island sewerage treatment plant</p> <ul style="list-style-type: none">• Total flows to receiving waters in Aplin passage – 27.59 ML <p>Horn Island sewerage ponds,</p> <ul style="list-style-type: none">• Total flows to receiving waters in Jardine rock passage - 87767 KL <p>Sewer Maintenance</p>

	<ul style="list-style-type: none"> August monthly samples had one red flag for high suspended solids however all other results passed. STP still waiting on new sludge feed pumps to arrive. Supplier advised ETA at end of August. Staff managing waste accordingly. Replacement sewer pumps for Stephen Street and DES Res both need one pump replaced on each site due to short in windings. Request for quotes has been sent out. Aeration diffusers needs replacement throughout aeration tank as more faulty diffusers are becoming evident.
11. Staff Housing	<ul style="list-style-type: none"> On-going maintenance Work commenced on 16 Summer Street.
12. Building Infrastructure Management	<ul style="list-style-type: none"> On-going maintenance
13. Festivals – Department Support	<ul style="list-style-type: none"> Japanese Grave Marker Project – 8 extra markers were installed for Obon Ceremony on 15th August.
14. Recreation/ Leisure/ Community infrastructure	<ul style="list-style-type: none"> Nil to report
15. Construction/ Maintenance	<ul style="list-style-type: none"> Repair and cleaning of Kerb and Channel, Stormwater Drains, Footpaths, Driveways and parking areas in progress in Douglas Street.
16. Disaster Management – support	<ul style="list-style-type: none"> Nil to report.
17. Cemeteries Maintenance	<ul style="list-style-type: none"> On-going Mowing and general tidy. Staff carried out extra work for the OBON event held on 15th August.

18. Airport Operations	Regular Passenger Transport Data			
	QantasLink	July 2025	August 2025	Comparison
	Number of Flight Movements	160	158	(2)
	Cancelled Flights	1	1	0
	Passenger arrivals from Cairns	4,333	4,014	319
	Passengers departing to Cairns	4,993	4,397	596
Overnight Parking				
Overnight Parking	June 2025	July 2025	August 2025	
Number of Aircraft	714	754	812	
Babcock	0	0	0	
GBR	Inc. with Nautilus	Inc. with Nautilus	Inc. with Nautilus	
Nautilus	109	149	128	
Torres Strait Air	108	120	138	
Cape Air Transport	188	146	165	
Microflight	0	31	29	
Hinterland	90	93	89	
Horizon Airways	62	60	36	
Coastal Rotors	49	58	54	
Itinerants	108	97	173	



Council received a new 5T mini Excavator

LINK TO CORPORATE PLAN

Our People (PROVIDE)

2.4 Our Organisation Alignment and Performance Planning

- Council delivers strategic outcomes and is resilient and responsive to change

Our Governance (LEAD)

3.3 Council maintains effective governance processes

- Maintains best practice financial and risk management procedures
- Maintains policies, procedures, frameworks and registers;
 - Maintain and meet audit requirements

CONSULTATION

- Executive Leadership Team
- Stakeholder Funding Bodies

LEGAL IMPLICATIONS

- Nil

POLICY IMPLICATIONS

- Nil

FINANCIAL AND RESOURCE IMPLICATIONS (BUDGETARY)

- As per approved Operational Budget

RECOMMENDATION

That Council receives and notes the Operational Works Update Report for September 2025.

12.5 Request to Torres Shire Council for views on most appropriate tenure for a number of islands within the Torres Strait – Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development

File Name	BSC/Governance/Reporting/Executive Services Report/2025
Author	Ed Kulpa, Director Engineering, and Infrastructure Services
Authoriser	Mark Crawley, Interim Chief Executive Officer
Attachments	Attachment 1 – Mapping Attachment 2 – Table of lots

This report has been prepared with the assistance of Reel Planning.

SUMMARY

The purpose of this report is to provide information to Council on a request from the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development ('Department') seeking Council's view as to the most appropriate tenure for thirty-six (36) lots within the Torres Strait. All lots are islands with current tenure as unallocated State Land.

The Department is investigating the lots as part of the Expression of Interest process for the possible transfer to Aboriginal and Torres Strait Islander people under the provisions of the Indigenous Land Acts.

Council at its meeting held on 15 July 2025, deferred a decision on the request, pending further information from the Department confirming the community consultation process involved in the decision to determine the most appropriate tenure. In response the Department advised:

- Prior to the allocation of land under the Aboriginal Land Act (ALA) 1991, the department is required to undertake a most appropriate tenure evaluation
- The evaluation takes into account State, regional, and local planning strategies, policies and legislation
- To assist in the determination of the most appropriate tenure, the department relies on information and advice provided by the Council to understand community needs and aspirations
- At this stage of the EOI process, the department is investigating the most appropriate tenure
- Should Aboriginal freehold tenure be identified as the most appropriate tenure, consultation will subsequently be undertaken
- If another form of tenure is identified as the most appropriate tenure, ie Reserve for Community Purpose, land is not declared as transferable under the ALA, and consultation with the Indigenous peoples will be required.

The Department is seeking the views/and or requirements of Council and any impacts the grant of freehold under the Indigenous Land Acts may have on Council's requirements for each lot.

A change of tenure will not affect the regulatory planning framework for the assessment of development proposals. The provisions of the Torres Shire Planning Scheme will apply irrespective of tenure or ownership of the lot.

The subject lots are identified in maps provided in Attachment 1.

REQUEST FOR COUNCIL COMMENTS/REQUIREMENTS

The Department is seeking Council comments in relation to the following for each of the lots:

1. Are there any existing current or future Council requirements for all or part of the lots? If so, please provide details.
2. Are there any existing or future public/community requirements for all or part of the lots. If so, please provide details.
3. Are Council aware of any issues in relation to the lots (i.e current use or users), potential encroachments/structures, flooding, access issues, services etc). If so, please provide details.
4. Are any parts of the islands more suitable to be shown as water (i.e are parts of the island fully submerged in water).
5. Any other information that Council considers is required to be taken into account prior to any allocation of tenure over the parcels.

Council officers have undertaken a review of each lot and provided comment within the Table provided in Attachment 2.

In summary:

- Five (5) of the thirty six (36) lots are undeveloped with no evidence of building or structures.
- Council has no building records or approval history for the five lots with structures, the five lots are:
 - Lot 40 SP349324 – Kodall Islet
 - Lot 31 USL36614 – Roko Island (structure appear to be an encroachment from adjoining Lot 20 SO32). Council has previously provided advice to the Department of Resources regarding Council records for development on Lot 20 SO32).
 - Lot 36 SO82 – Karniga Island
 - Lot 19 TS195 – Johnso Islet
 - Lot 10 TS – Unnamed

- One (1) lot, Lot 33 SO82 – High Island has what appears to be a well worn track that may be used by locals.
- All lots, either an island or part of an island do not contain any Council infrastructure.

LINK TO CORPORATE PLAN

Our Community:

1.1. Our Region (LEAD)

Council is a partner in the determination of significant regional issues.

- Engage with Regional, Local, State and Federal Bodies to deliver the community aspiration.

LEGAL IMPLICATIONS (STATUTORY, BASIS, LEGAL RISK)

Planning Act 2016 (Qld) (as amended)

Planning Regulation 2017 (Qld) (as amended)

Aboriginal Land Act 1991

Torres Strait Islander Land Act 1991

Land Act 1994

RECOMMENDATION

That Council consider the request from the Department Natural Resources and Mines, Manufacturing and Regional and Rural Development for the lots detailed in Attachment 2.



Expression of Interest applications under the Indigenous Land Acts

Overview Map - Endeavour Strait

Legend

- Endeavour Strait parcels of interest (26 parcels)
- Cadastral boundary
- Torres Shire Council boundary
- Surrounding local government areas



REEL PLANNING
Urban & Rural Strategies

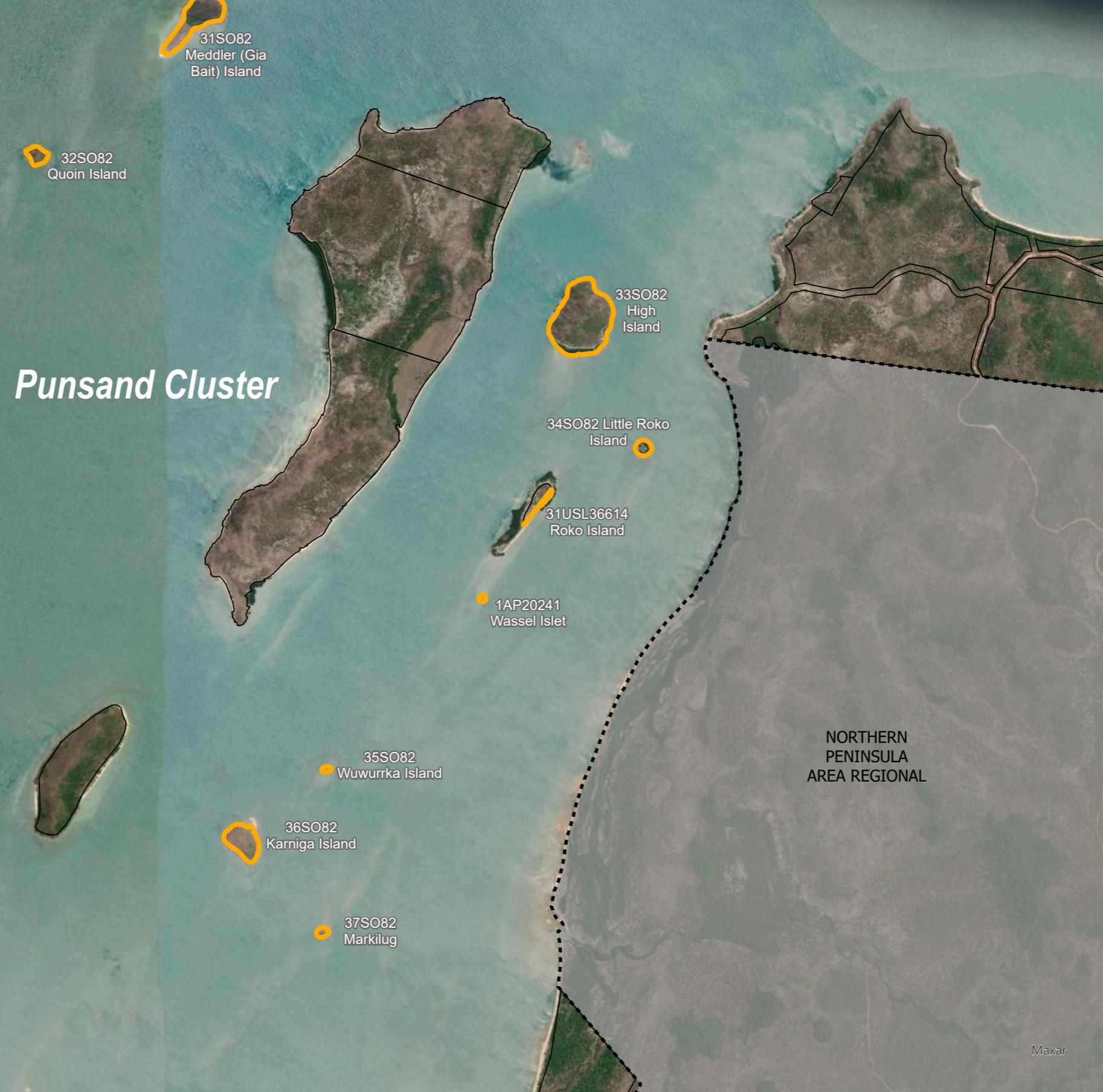
MAP DATA

Expression of Interest applications
under the Indigenous Land Acts

Overview Map - Punsand

Legend

- Punsand parcels of interest (9 parcels)
- Cadastral boundary
- Torres Shire Council boundary
- Surrounding local government areas



0 400 800 1,600 m
1:40,000

5/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

Disclaimer
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REEL PLANNING
Urban & Rural Strategies

MAP DATA

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 1 (Lot 9TS195)

Legend

- Endeavour Strait parcel of interest
- Cadastral boundary
- Torres Shire Council boundary



Torres Shire



0 20 40 80 m
1:2,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

Disclaimer

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 2 (Lot 1AP22362)

Legend

- Endeavour Strait parcel of interest (solid cyan line)
- Cadastral boundary (white line)
- Torres Shire Council boundary (dashed cyan line)

Endeavour
Strait 1AP22362
Brewis Island

Endeavour
Strait 2AP22362
Turtle Island

Torres Shire

0 10 20 40 m

1:1,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References

ESRI world base imagery

Disclaimer

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community



REEL PLANNING
Urban & Rural Strategies

MAP DATA

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 3 (Lot 30USL36618)

Legend

Endeavour Strait parcel of interest

Cadastral boundary

Torres Shire Council boundary

Endeavour Strait
30USL36618
Keatinge Islet

Torres Shire

0 10 20 40 m
1:1,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

Disclaimer
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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 4 (Lot 10TS195)

Legend

- Endeavour Strait parcel of interest (solid cyan line)
- Cadastral boundary (white line)
- Torres Shire Council boundary (dashed black line)



Torres Shire

0 30 60 120 m
1:3,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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REEL PLANNING
Urban & Rural Strategies

Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

MAP DATA

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 5 (Lot 2AP22362)

Legend

- Endeavour Strait parcel of interest (solid cyan line)
- Cadastral boundary (white line)
- Torres Shire Council boundary (dashed black line)



Torres Shire



0 20 40 80 m
1:2,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 6 (Lot 50USL36618)

Legend

- Endeavour Strait parcel of interest
- Cadastral boundary
- Torres Shire Council boundary



Torres Shire

0 10 20 40 m
1:1,000



3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community



REEL PLANNING
Urban & Rural Strategies

MAP DATA

Endeavour Strait
10TS195 Unnamed

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 7 (Lot 11TS195)

Legend

- Endeavour Strait parcel of interest (solid cyan line)
- Cadastral boundary (white line)
- Torres Shire Council boundary (dashed black line)

Endeavour
Strait 11TS195
Lacey Islet

Torres Shire

0 20 40 80
m
1:2,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 8 (Lot 15USL36635)

Legend

- Endeavour Strait parcel of interest
- Cadastral boundary
- Torres Shire Council boundary



Torres Shire



0 10 20 40 m
1:1,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 9 (Lot 38SO65)

Legend

- Endeavour Strait parcel of interest (solid cyan line)
- Cadastral boundary (white line)
- Torres Shire Council boundary (dashed black line)



Endeavour
Strait 38SO65
Ida Island

Torres Shire



0 30 60 120 m
1:3,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 10 (Lot 12TS195)

Legend

- Endeavour Strait parcel of interest (solid cyan line)
- Cadastral boundary (white line)
- Torres Shire Council boundary (dashed black line)

Torres Shire



0 20 40 80 m
1:2,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 11 (Lot 17USL36635)

Legend

Endeavour Strait parcel of interest

Cadastral boundary

Torres Shire Council boundary



Torres Shire



0 20 40 80 m
1:2,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 12 (Lot 39SO65)

Legend

- Endeavour Strait parcel of interest (solid cyan line)
- Cadastral boundary (white line)
- Torres Shire Council boundary (dashed line)

Endeavour
Strait 39SO65
Tree Islet

Torres Shire

0 10 20 40 m
1:1,000



3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community



REEL PLANNING
Urban & Rural Strategies

MAP DATA

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 13 (Lot 14TS195)

Legend

- Endeavour Strait parcel of interest (solid cyan line)
- Cadastral boundary (white line)
- Torres Shire Council boundary (dashed line)

Endeavour
Strait 14TS195
Taikan Islet

Torres Shire

0 10 20 40 m
1:1,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 14 (Lot 17AP22773)

Legend

- Endeavour Strait parcel of interest
- Cadastral boundary
- Torres Shire Council boundary



Torres Shire



0 10 20 40 m
1:1,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 15 (Lot 40SO65)

Legend

- Endeavour Strait parcel of interest (Green line)
- Cadastral boundary (White line)
- Torres Shire Council boundary (Dashed line)



Torres Shire



0 20 40 80 m
1:2,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 16 (Lot 15TS195)

Legend

- Endeavour Strait parcel of interest
- Cadastral boundary
- Torres Shire Council boundary



Endeavour
Strait 15TS195
Akone Islet

Torres Shire



0 10 20 40 m
1:1,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 17 (Lot 14AP22773)

Legend

- Endeavour Strait parcel of interest (Green line)
- Cadastral boundary (Black line)
- Torres Shire Council boundary (Dashed line)



Torres Shire

0 30 60 120 m
1:3,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community



Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 19 (Lot 17TS195)

Legend

- Endeavour Strait parcel of interest
- Cadastral boundary
- Torres Shire Council boundary



Torres Shire



0 10 20 40 m
1:1,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 20 (Lot 1USL36618)

Legend

Endeavour Strait parcel of interest

Cadastral boundary

Torres Shire Council boundary



Torres Shire



0 70 140 280
1:7,000 m

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Maxar

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 21 (Lot 42SO65)

Legend

- Endeavour Strait parcel of interest (solid cyan line)
- Cadastral boundary (white line)
- Torres Shire Council boundary (dashed black line)



Torres Shire

0 20 40 80 m
1:2,000



3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

 REEL PLANNING
Urban & Rural Strategies

MAP DATA

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 22 (Lot 18TS195)

Legend

- Endeavour Strait parcel of interest
- Cadastral boundary
- Torres Shire Council boundary



Torres Shire



0 10 20 40 m
1:1,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 23 (Lot

Legend

- Endeavour Strait parcel of interest
- Cadastral boundary
- Torres Shire Council boundary



Torres Shire



0 10 20 40 m
1:1,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community



REEL PLANNING
Urban & Rural Strategies

MAP DATA



Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 25 (Lot 19TS195)

Legend

- Endeavour Strait parcel of interest
- Cadastral boundary
- Torres Shire Council boundary



Torres Shire



0 20 40 80 m
1:2,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Endeavour Strait - 26 (Lot

Legend

- Endeavour Strait parcel of interest
- Cadastral boundary
- Torres Shire Council boundary

Endeavour Strait
27USL36618 Unnamed

Torres Shire



0 10 20 40 m
1:1,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Masig Island - 1 (Lot 40SP349324)

Legend

■ Masig Island parcel of interest

□ Cadastral boundary

■ Torres Shire Council boundary

Masig Island
40SP349324
Kodall Islet

Torres Shire

0 70 140 280
1:7,000 m

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Maxar

REEL PLANNING
Urban & Rural Strategies

MAP DATA

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Punsand - 1 (Lot 1AP20241)

Legend

- Punsand parcel of interest
- Cadastral boundary
- Torres Shire Council boundary



Torres Shire



0 10 20 40 m
1:1,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Punsand - 2 (Lot 31USL36614)

Legend

- Punsand parcel of interest
- Cadastral boundary
- Torres Shire Council boundary

Punsand
31USL36614
Roko Island

Torres Shire

0 20 40 80
m
1:2,000



3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Punsand - 3 (Lot 31SO82)

Legend

- Punsand parcel of interest
- Cadastral boundary
- Torres Shire Council boundary



Torres Shire



0 30 60 120 m
1:3,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Punsand - 4 (Lot 32SO82)

Legend

 Punsand parcel of interest

 Cadastral boundary

 Torres Shire Council boundary

Punsand 32SO82
Quoin Island

Torres Shire

0 10 20 40
1:1,000
m

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Punsand - 5 (Lot 33SO82)

Legend

- Punsand parcel of interest
- Cadastral boundary
- Torres Shire Council boundary



Torres Shire



0 30 60 120 m
1:3,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community



REEL PLANNING
Urban & Rural Strategies

MAP DATA

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Punsand - 6 (Lot 34SO82)

Legend

- Punsand parcel of interest
- Cadastral boundary
- Torres Shire Council boundary



Punsand
34SO82 Little
Roko Island

Torres Shire



0 10 20 40 m
1:1,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Punsand - 7 (Lot 35SO82)

Legend

- Punsand parcel of interest
- Cadastral boundary
- Torres Shire Council boundary



Torres Shire



0 10 20 40 m
1:1,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Punsand - 8 (Lot 36SO82)

Legend

- Punsand parcel of interest
- Cadastral boundary
- Torres Shire Council boundary



Torres Shire



0 20 40 80 m
1:2,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Expression of Interest applications
under the Indigenous Land Acts

Parcel Map Series

Punsand - 9 (Lot 37SO82)

Legend

- Punsand parcel of interest
- Cadastral boundary
- Torres Shire Council boundary



Torres Shire



0 10 20 40 m
1:1,000

3/06/2025 - GDA 20 Zone 56 - A3 Size

References
ESRI world base imagery

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Attachment 2. Table of Lots

Map Reference	Lot/Plan Tenure & Purpose Registered Owner/Trustee	Are there any existing current or future Council requirements for all or part of the lots? If so, please provide details	Are there any existing or future public/community requirements for all or part of the lots. If so, please provide details.	Are Council aware of any issues in relation to the lots (i.e., current use (or users), encroachments, flooding, access, services etc.). If so, please provide details.	Additional Department Comments / Council Comments
1	Lot 9 on TS195 - Salter Islet				Council officer comments Does not appear to have any built structures
2	Lot 1 on AP22362 362 - Brewis Island				Council officer comments Does not appear to have any built structures
3	Lot 30 on USL36618- Keatinge Islet				Council officer comments Does not appear to have any built structures
4	Lot 10 on TS195 - Unnamed				Department comment There appears to be a structure of some sort

Map Reference	Lot/Plan Tenure & Purpose Registered Owner/Trustee	Are there any existing current or future Council requirements for all or part of the lots? If so, please provide details	Are there any existing or future public/community requirements for all or part of the lots. If so, please provide details.	Are Council aware of any issues in relation to the lots (i.e., current use (or users), encroachments, flooding, access, services etc.). If so, please provide details.	Additional Department Comments / Council Comments
					(hut/shed) located on the lot. Council is requested to provide advice as to the ownership and condition of the structure etc. Council officer comments No record of building or planning approvals.
5	Lot 2 on AP22362 - Turtle Island AP				Council officer comments Does not appear to have any built structures
6	Lot 50 on USL36618 - Unnamed				Council officer comments Does not appear to have any built structures

Map Reference	Lot/Plan Tenure & Purpose Registered Owner/Trustee	Are there any existing or existing current or future Council requirements for all or part of the lots? If so, please provide details	Are there any existing or future public/community requirements for all or part of the lots. If so, please provide details.	Are Council aware of any issues in relation to the lots (i.e., current use (or users), encroachments, flooding, access, services etc.). If so, please provide details.	Additional Department Comments / Council Comments
7	Lot 11 on TS195 - Lacey Islet				Council officer comments Does not appear to have any built structures
8	Lot 15 on USL36635 – Mona Rock				Council officer comments Does not appear to have any built structures
9	Lot 38 on SO65 - Ida Island				Council officer comments Does not appear to have any built structures
10	Lot 12 on TS195 - Nicklin Islet				Council officer comments Does not appear to have any built structures

Map Reference	Lot/Plan Tenure & Purpose Registered Owner/Trustee	Are there any existing or existing current or future Council requirements for all or part of the lots? If so, please provide details	Are there any existing or future public/community requirements for all or part of the lots. If so, please provide details.	Are Council aware of any issues in relation to the lots (i.e., current use (or users), encroachments, flooding, access, services etc.). If so, please provide details.	Additional Department Comments / Council Comments
11	Lot 17 on USL36635 – Murangi Islet				Council officer comments Does not appear to have any built structures
12	Lot 39 on SO65 - Tree Islet				Council officer comments Does not appear to have any built structures
13	Lot 14 on TS195 - Taikan Islet				Council officer comments Does not appear to have any built structures
14	Lot 17 on AP22773 - Unnamed				Council officer comments Does not appear to have any built structures

Map Reference	Lot/Plan Tenure & Purpose Registered Owner/Trustee	Are there any existing or existing current or future Council requirements for all or part of the lots? If so, please provide details	Are there any existing or future public/community requirements for all or part of the lots. If so, please provide details.	Are Council aware of any issues in relation to the lots (i.e., current use (or users), encroachments, flooding, access, services etc.). If so, please provide details.	Additional Department Comments / Council Comments
15	Lot 40 on SO65 - Bush Islet				Council officer comments Does not appear to have any built structures
16	Lot 15 on TS195 - Akone Islet				Council officer comments Does not appear to have any built structures
17	Lot 14 on AP22773 - York Island				Council officer comments Does not appear to have any built structures
18	Lot 41 on SO65 - Mai Islet				Council officer comments Does not appear to have any built structures
19	Lot 17 on TS195 – Tetley Islets				Council officer comments

Map Reference	Lot/Plan Tenure & Purpose Registered Owner/Trustee	Are there any existing or existing current or future Council requirements for all or part of the lots? If so, please provide details	Are there any existing or future public/community requirements for all or part of the lots. If so, please provide details.	Are Council aware of any issues in relation to the lots (i.e., current use (or users), encroachments, flooding, access, services etc.). If so, please provide details.	Additional Department Comments / Council Comments
					Does not appear to have any built structures
20	Lot 1 on USL36618 – Little Adolphus Is				Council officer comments Does not appear to have any built structures
21	Lot 42 on SO65 - Pitt Rock				Council officer comments Does not appear to have any built structures
22	Lot 18 on TS195 – Tetley Islets				Council officer comments Does not appear to have any built structures
23	Lot 23 on USL36618 – Unnamed				Council officer comments

Map Reference	Lot/Plan Tenure & Purpose Registered Owner/Trustee	Are there any existing or existing current or future Council requirements for all or part of the lots? If so, please provide details	Are there any existing or future public/community requirements for all or part of the lots. If so, please provide details.	Are Council aware of any issues in relation to the lots (i.e., current use (or users), encroachments, flooding, access, services etc.). If so, please provide details.	Additional Department Comments / Council Comments
					Does not appear to have any built structures
24	Lot 1 on TS67 – Little Adolphus Island				Council officer comments Does not appear to have any built structures
25	Lot 19 on TS195 – Johnson Islet				Department comment There appears to be a structure of some sort (hut/shed) located on the lot. Council officer comments Council is requested to provide advice as to the ownership and condition of the structure etc.

Map Reference	Lot/Plan Tenure & Purpose Registered Owner/Trustee	Are there any existing or existing current or future Council requirements for all or part of the lots? If so, please provide details	Are there any existing or future public/community requirements for all or part of the lots. If so, please provide details.	Are Council aware of any issues in relation to the lots (i.e., current use (or users), encroachments, flooding, access, services etc.). If so, please provide details.	Additional Department Comments / Council Comments
					No record of building or planning approvals.
26	Lot 27 on USL36618 -Unnamed				<p>Council officer comments</p> <p>Does not appear to have any built structures</p>
Masig Island 1	Lot 40 on SP349324 - Kodall Islet TSILA			<p>Department comments</p> <p>There appears to be a structure of some sort (hut/shed) located on the lot.</p> <p>Council is requested to provide advice as to the ownership and condition of the structure etc.</p>	<p>Council officer comments</p>

Map Reference	Lot/Plan Tenure & Purpose Registered Owner/Trustee	Are there any existing current or future Council requirements for all or part of the lots? If so, please provide details	Are there any existing or future public/community requirements for all or part of the lots. If so, please provide details.	Are Council aware of any issues in relation to the lots (i.e., current use (or users), encroachments, flooding, access, services etc.). If so, please provide details.	Additional Department Comments / Council Comments
					No record of building or planning approvals.
Punsand 1	Lot 1 on AP20241 – Wassel Islet				<p>Council officer comments</p> <p>Does not appear to have any built structures</p>
Punsand 2	Lot 31 on USL36614 - Roko Island				<p>Part of this lot is used in conjunction with the aqua culture business on adjoining Lot 20 on SO32. There appears to be possible structures and ponds extending onto lot 31 and the area is used as access to the eastern part of Roko Island.</p> <p>Council is requested to provide advice in relation</p>

Map Reference	Lot/Plan Tenure & Purpose Registered Owner/Trustee	Are there any existing current or future Council requirements for all or part of the lots? If so, please provide details	Are there any existing or future public/community requirements for all or part of the lots. If so, please provide details.	Are Council aware of any issues in relation to the lots (i.e., current use (or users), encroachments, flooding, access, services etc.). If so, please provide details.	Additional Department Comments / Council Comments
					<p>to these possible encroachments</p> <p>Council officer comments</p> <p>Torres Shire Council Ordinary Council meeting 21 May 2024 considered Department of Resources request for Council views of renewal of lease on Lot 20 SO32. Council advised no record of planning and building approvals.</p> <p>Council officer comments</p> <p>No record of building or planning approvals.</p>

Map Reference	Lot/Plan Tenure & Purpose Registered Owner/Trustee	Are there any existing or existing current or future Council requirements for all or part of the lots? If so, please provide details	Are there any existing or future public/community requirements for all or part of the lots. If so, please provide details.	Are Council aware of any issues in relation to the lots (i.e., current use (or users), encroachments, flooding, access, services etc.). If so, please provide details.	Additional Department Comments / Council Comments
Punsand 3	Lot 31 on SO82 – Meddler (Gia Bait) Island				Council officer comments Does not appear to have any built structures
Punsand 4	Lot 32 on SO82 – Quoin Island				Council officer comments Does not appear to have any built structures
Punsand 5	Lot 33 on SO82 - High Island				Department comments There appears to be well used tracks that traverse the lot. Council is requested to advise if these tracks are used by the public and whether these are required to be formalised by dedication of road etc.

Map Reference	Lot/Plan Tenure & Purpose Registered Owner/Trustee	Are there any existing or existing current or future Council requirements for all or part of the lots? If so, please provide details	Are there any existing or future public/community requirements for all or part of the lots. If so, please provide details.	Are Council aware of any issues in relation to the lots (i.e., current use (or users), encroachments, flooding, access, services etc.). If so, please provide details.	Additional Department Comments / Council Comments
					Council officer comments Does appear to be a track across, presume used by locals. Formal dedication of road reserve not needed.
Punsand 6	Lot 34 on SO82 – Little Roko Island				Council officer comments Does not appear to have any built structures
Punsand 7	Lot 35 on SO82 - Wuwurrka Island				Council officer comments Does not appear to have any built structures
Punsand 8	Lot 36 on SO82 – Karniga Island				Department comments There appears to be a structure of some sort

Map Reference	Lot/Plan Tenure & Purpose Registered Owner/Trustee	Are there any existing current or future Council requirements for all or part of the lots? If so, please provide details	Are there any existing or future public/community requirements for all or part of the lots. If so, please provide details.	Are Council aware of any issues in relation to the lots (i.e., current use (or users), encroachments, flooding, access, services etc.). If so, please provide details.	Additional Department Comments / Council Comments
					(hut/shed) located on the lot. Council is requested to provide advice as to the ownership and condition of the structure etc. Council officer comments No record of building or planning approvals.
Punsand 9	Lot 37 on SO82 – Markilug				Council officer comments Does not appear to have any built structures

Ref CTS 16989/25

9 September 2025

 Department of
**Natural Resources and Mines,
 Manufacturing and Regional
 and Rural Development**

Mr Mark Crawley
 Interim Chief Executive Officer
 Torres Shire Council
 PO Box 171
 THURSDAY ISLAND QLD 4875

interimceo@torres.qld.gov.au

Dear Mr Crawley

I refer to the email received from Torres Shire Council's (Council) Principal Planner, Ms Teresa Schmidt, in reply to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development's (the department) correspondence seeking Council's views on Indigenous land Expressions of Interest (EOI) for islands within the Torres Shire Council area.

Prior to the allocation of land under the *Aboriginal Land Act 1991* (ALA), the department is required to undertake a most appropriate tenure evaluation of land subject in accordance with Section 16 of the *Land Act 1994* (the Land Act). This evaluation takes into account State, regional and local planning strategies, policies and the Objects of the Land Act.

To assist in the determination of the most appropriate tenure, the department relies on information and advice provided by Council to understand community needs and aspirations.

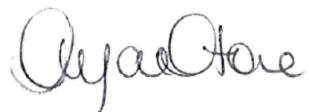
At this stage of the EOI process, the department is investigating the most appropriate tenure for the land. Should Aboriginal freehold tenure be identified as the most appropriate tenure, consultation will subsequently be undertaken with the Indigenous peoples particularly concerned with the land, consistent with the requirements of the ALA.

Should another form of tenure (e.g. Reserve for Community Purpose) be identified as the most appropriate tenure, it will be recommended that the land is not declared as transferable land under the ALA. Therefore, consultation with the Indigenous peoples particularly concerned with the land will not be required for parcels in this category.

The department would welcome the opportunity to meet with Council's Principal Planner to review and discuss the lots to support Council in finalising its view and requirements.

Should you have any further enquiries, please contact Leah Slade, Principal Land Officer, Indigenous Land Operations, of the department on telephone 4222 5528.

Yours sincerely

A handwritten signature in black ink that appears to read "Suzanne Stone".

Suzanne Stone
Executive Director
Native Title and Indigenous Land Services

cc: Teresa Schmidt, Principal Planner – Reel Planning
teresa@reelplanning.com

12.6 Corporate and Community Services – Financial Report

File Name: Corporate and Community Services

Author: Finance Consultant

Authoriser: Interim Chief Executive Officer

Items: Financial Statements – August 2025

1. Cash Position
2. Income & Expenditure-Airport
3. Income & Expenditure-All of Council
4. Revenue Graph - Actuals vs Budget
5. Expenses Graph – Actuals vs Budget
6. Statement of Financial Position

SUMMARY

Presentation of the financial reports for August 2025 as required under Section 204 of the *Local Government Regulation 2012*.

This report is presented for noting and indicates that the August 2025 actual operating result recorded a surplus of \$501,136 compared to the YTD budget deficit of \$551,655.

Cash Position

As of 31 August 2025, Council's net cash on hand is \$27.8 m, last month \$27.6 m. Of this, \$27.3 m is held in restricted cash, put aside for specific purposes such as grants received and not yet spent.

Airport Financials

Reported revenue year to date was \$1,447,98, currently ahead of YTD budget by \$273,698.

Expenses/Cashflow year to date totalled \$884,091. This amount includes cash investment added to QTC Investment of \$300,000.

Whole of Council Financials

The YTD net surplus inclusive of capital grant was \$1,553,199 compared to the YTD budget of \$2,392,483.

Rates and charges for the first half of the financial year have been issued, with payment due by 17 September 2025.

Capital Expenditure

As at August, capital expenditure spent totalled \$1.4 million, against the full year capital budget of \$24.7 m.

LINK TO CORPORATE PLAN

Our Business:

3.3. Our Governance (LEAD)

Council maintain effective governance processes

- Maintain best practice financial and risk management practices;
- Maintain policies, procedures, frameworks and register;
- Maintain and meet audit requirements.

Our Future:

4.1. Our Revenue Generation

Provide a sustainable Community

- Research and build a long-term approach to diversifying Council's revenue streams to support strategic planning imperatives and reduce reliance of rates income;
- Research, plan and implement an approach to securing funding for key elements of Council's accountabilities to ensure sustainability of service provision and asset maintenance.

CONSULTATION

- Executive Leadership Team
- Managers and relevant operational staff

LEGAL IMPLICATIONS (STATUTORY, BASIS, LEGAL RISKS)

Local Government Regulation 2012 Section 204, which states:

- (1) The local government must prepare a financial report
- (2) The chief executive officer must present the financial report –
 - a. If the local government meets less frequently than monthly – at each meeting of the local government; or
 - b. Otherwise – at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

POLICY IMPLICATIONS

The following Council policies are relevant to the financial statements.

- Investment Policy
- Debt Policy
- Revenue Policy
- Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS (BUDGETARY)

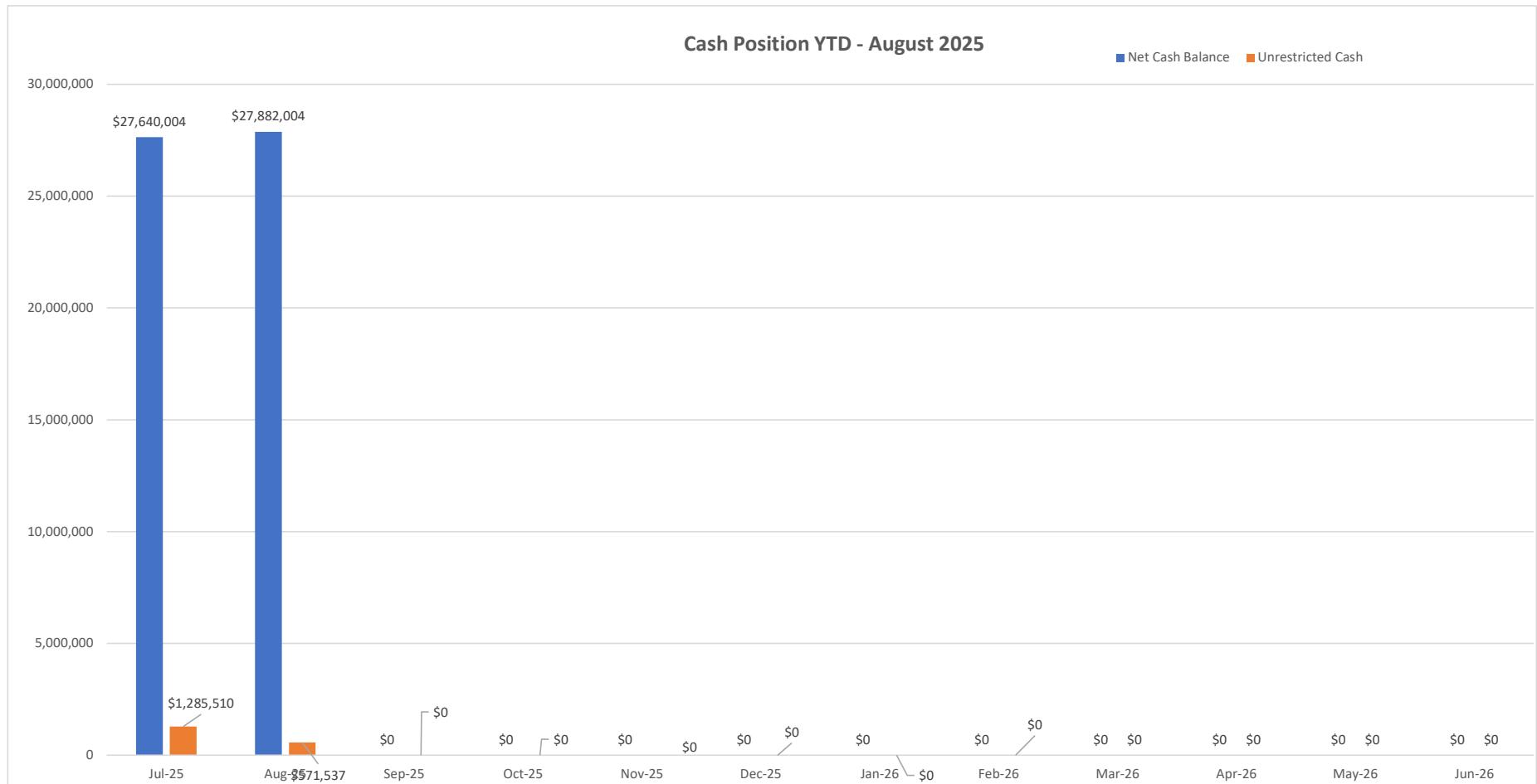
This report is presented for noting and indicates that the August 2025 actual operating result recorded a surplus of \$501,136 compared to the YTD budget deficit of \$551,655.

As of 31 August 2025, Council's net cash on hand is \$27.8 m, last month \$27.6 m. Of this, \$27.3 m is held in restricted cash, put aside for specific purposes such as grants received and not yet spent.

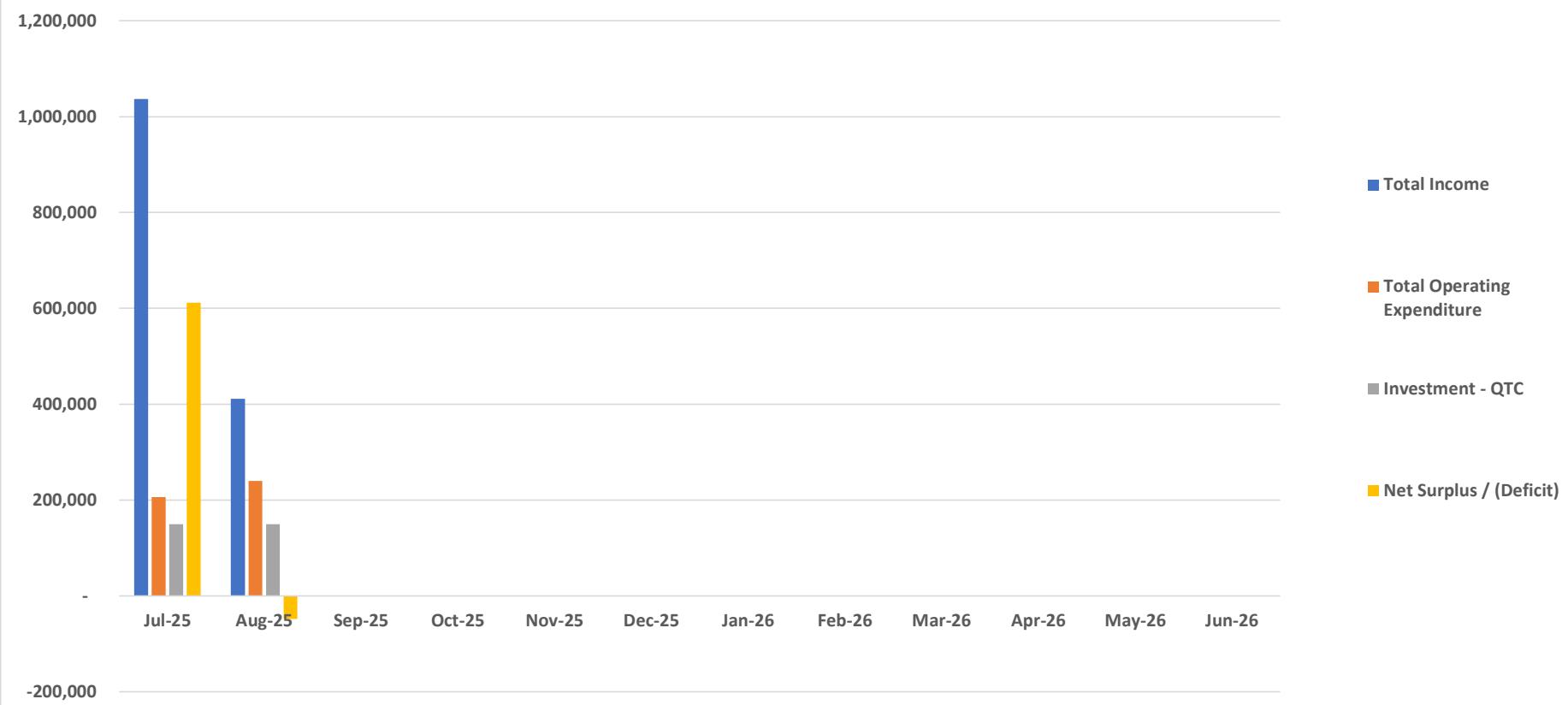
RECOMMENDATION

That Council:

- Note the Financial Report for the month of August 2025 as presented.
- Note the attachments for the month of August 2025 listed as follows:
 1. Cash Position August 2025
 2. Income and Expenditure Airport August 2025
 3. Income and Expenditure all of Council August 2025
 4. Revenue Graph Actual vs Budget August 2025
 5. Expenses Graph Actual vs Budget August 2025
 6. Statement of Financial Position August 2025



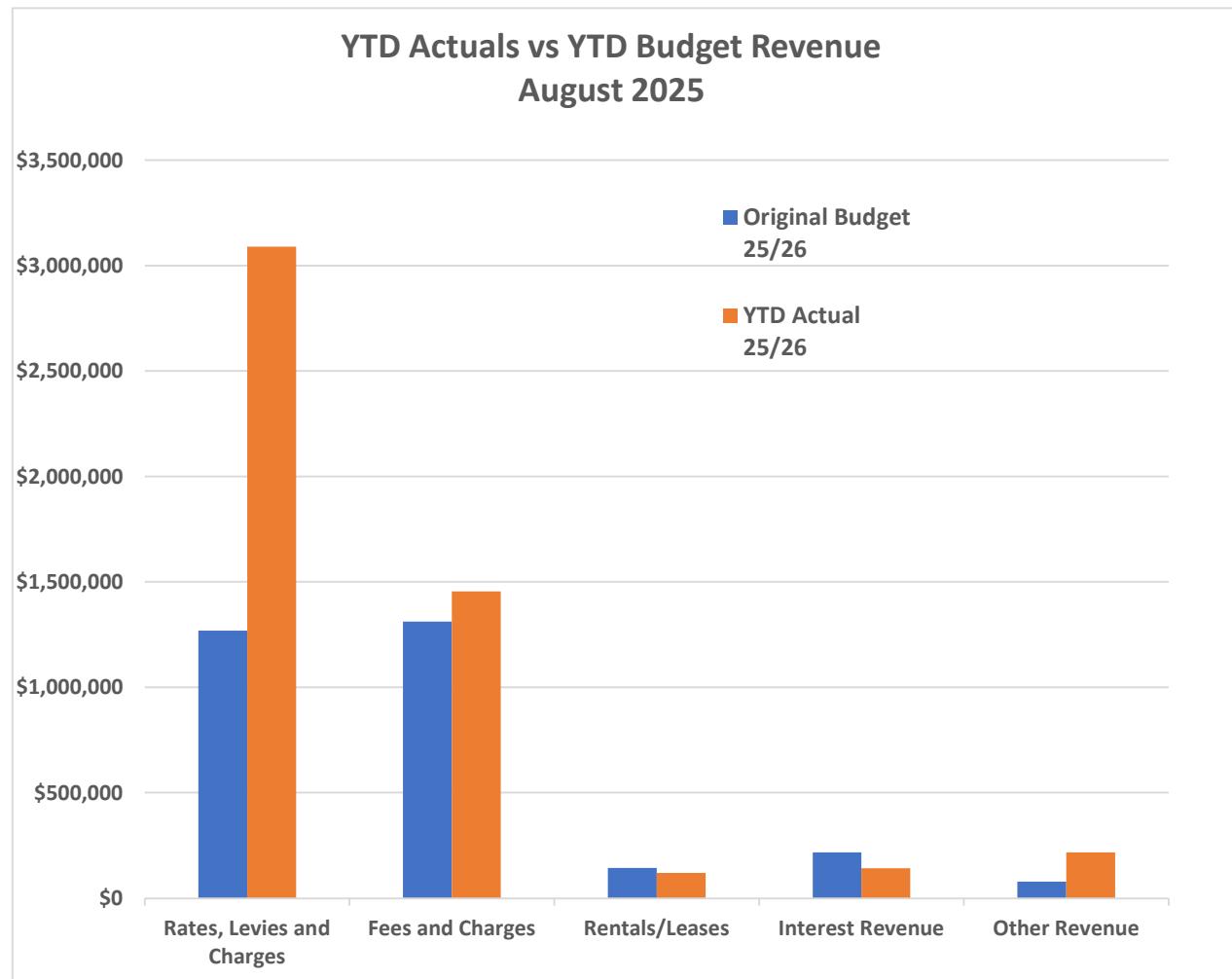
Airport Income and Expenditure incl Investment



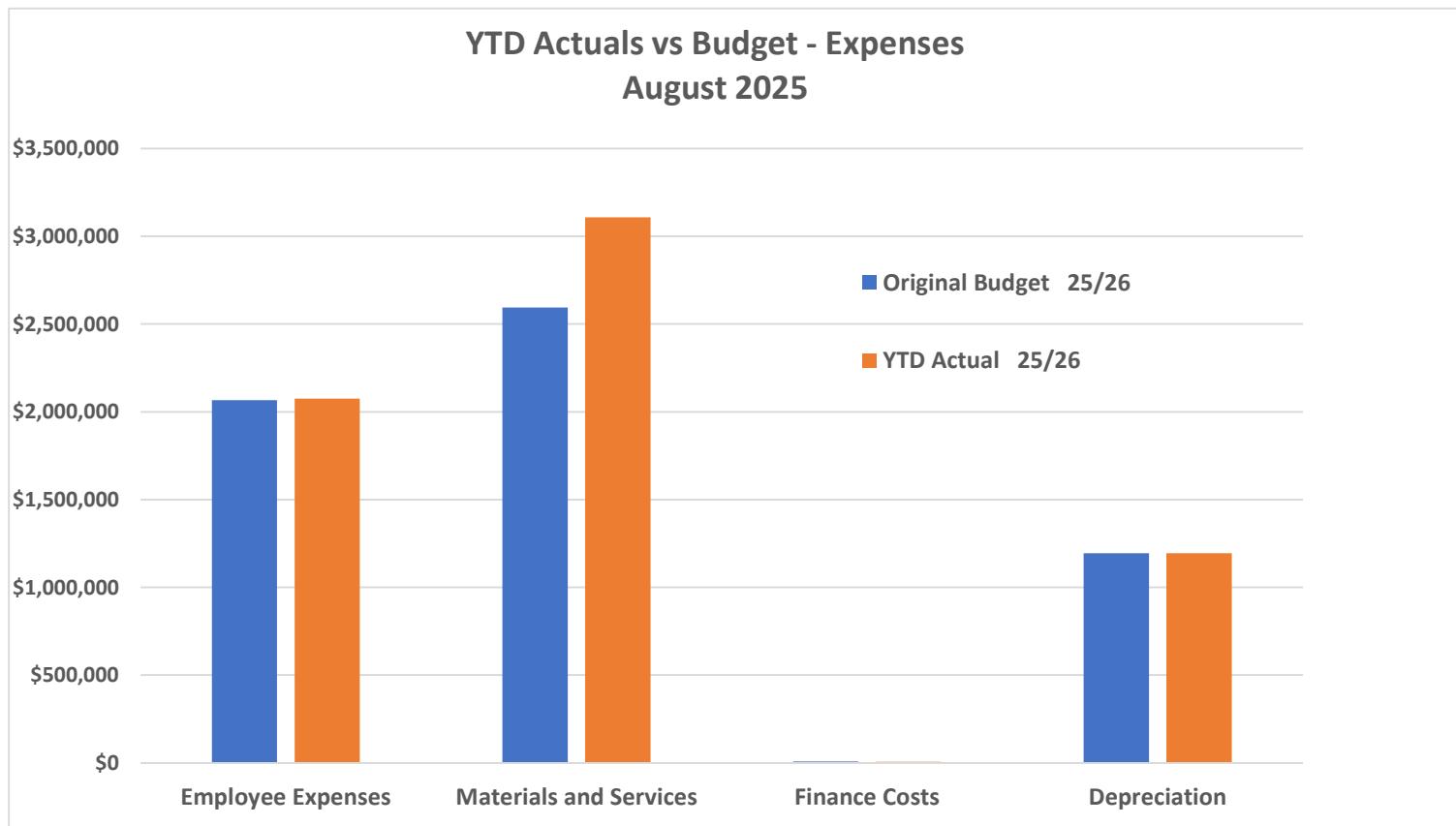
TORRES SHIRE COUNCIL
STATEMENT OF COMPREHENSIVE INCOME
For the period ended 31 August 2025
Subject to end of Year Accruals and Audit

	YTD Actual 25/26	YTD BUDGET - % 25/26	YTD BUDGET- \$ 25/26	Original Budget 25/26
<i>Income</i>				
Rates, Levies and Charges	\$ 3,089,984	0%	\$ 1,269,083	\$ 7,614,495
Fees and Charges	\$ 1,454,807	111%	\$ 1,312,057	\$ 7,872,339
Rentals/Leases	\$ 120,105	84%	\$ 143,264	\$ 859,586
Interest Revenue	\$ 141,915	65%	\$ 216,667	\$ 1,300,000
Other Revenue	\$ 216,459	279%	\$ 77,699	\$ 466,194
Operating Grants/Subsidies	\$ 1,861,994	107%	\$ 1,738,852	\$ 10,433,113
<u>Total Operating Income</u>	<u>\$ 6,885,264</u>	<u>289%</u>	<u>\$ 2,378,811</u>	<u>\$ 28,545,728</u>
<i>Capital Revenue</i>				
Grants, subsidies, contributions and donations	\$ 1,052,063	36%	\$ 2,944,138	\$ 17,664,828
<u>Total Income</u>	<u>\$ 7,937,327</u>	<u>149%</u>	<u>\$ 5,322,949</u>	<u>\$ 46,210,556</u>
<i>Operating Expenditure</i>				
Employee Expenses	\$ 2,074,346	100%	\$ 2,065,494	\$ 12,392,963
Materials and Services	\$ 3,108,010	120%	\$ 2,593,138	\$ 15,558,828
Finance Costs	\$ 7,217	93%	\$ 7,746	\$ 46,473
Depreciation	\$ 1,194,555	100%	\$ 1,194,555	\$ 7,167,330
<u>Total Operating expenditure</u>	<u>\$ 6,384,128</u>	<u>218%</u>	<u>\$ 2,930,466</u>	<u>\$ 35,165,594</u>
<u>Operating Result</u>	<u>\$ 501,136</u>	<u>-91%</u>	<u>\$ (551,655)</u>	<u>\$ (6,619,866)</u>
<u>Net Surplus/(Deficit)</u>	<u>\$ 1,553,199</u>	<u>65%</u>	<u>\$ 2,392,483</u>	<u>\$ 11,044,962</u>

TORRES SHIRE COUNCIL



TORRES SHIRE COUNCIL



TORRES SHIRE COUNCIL
STATEMENT OF FINANCIAL POSITION
as at 31 August 2025
Subject to End of Year Accruals and Audit

	Actual	Budget	
	Balance	25/26	30 June 2026
<i>Current Assets</i>			
Cash & cash equivalents	\$ 27,882,004	\$ 11,725,398	
Trade & other receivables	\$ 5,769,555	\$ 3,250,866	
Inventory	\$ 972,036	\$ 828,624	
<u>Total Current Assets</u>	<u>\$ 34,623,596</u>	<u>\$ 15,804,888</u>	
<i>Non Current Assets</i>			
Property, plant & equipment	\$ 232,339,458	\$ 252,975,585	
Right of use assets	\$ 151,789	\$ 100,000	
<u>Total Non Current Assets</u>	<u>\$ 232,491,247</u>	<u>\$ 253,075,585</u>	
Total Assets	<u>\$ 267,114,843</u>	<u>\$ 268,880,473</u>	
<i>Current Liabilities</i>			
Trade & other payables	\$ 609,255	\$ 1,756,988	
Contract liabilities	\$ 4,124,928	\$ 6,817,442	
Provisions	\$ 3,701,929	\$ 768,728	
<u>Total Current Liabilities</u>	<u>\$ 8,436,112</u>	<u>\$ 9,343,158</u>	
<i>Non Current Liabilities</i>			
Lease liabilities	\$ 79,262	\$ -	
Provisions	\$ 1,172,165	\$ 1,158,835	
<u>Total Non Current Liabilities</u>	<u>\$ 1,251,428</u>	<u>\$ 1,158,835</u>	
Total Liabilities	<u>\$ 9,687,540</u>	<u>\$ 10,501,993</u>	
Net Assets	<u>\$ 257,427,302</u>	<u>\$ 258,378,480</u>	
<i>Equity</i>			
Asset Revaluation Surplus	\$ 120,919,268	\$ 123,945,607	
Accumulated Surplus/Deficit	\$ 136,508,034	\$ 134,432,873	
<u>Total Equity</u>	<u>\$ 257,427,302</u>	<u>\$ 258,378,480</u>	
	\$ (0)		

12.7 Corporate and Community Services – Monthly Update Report

File Number	Corporate and Community Services Monthly Update Report
Author:	Karen McClure, Executive Manager Corporate and Community Services
Authoriser:	Mark Crawley, Interim Chief Executive Officer
Attachments:	Corporate and Community Services Monthly Update

SUMMARY

Update of the activities and actions undertaken by Corporate and Community Services during the Month.

BACKGROUND/HISTORY

This report is provided to update the Councillors on the activities and actions undertaken by the Corporate and Community Services Team since the last Council Meeting.

LINK TO CORPORATE PLAN

Our Community

1.5 Our Reputation for Integrity and Services (PROVIDE)

A well-informed community with a great awareness of Council's achievements.
Develop and implement a communication strategy.

Our People

2.4 Our Organisational Alignment and Performance Planning (PROVIDE)

Council delivered strategic outcomes and is resilient and responsive to change.

Our Business

3.5 Our Governance (LEAD)

Council maintain effective governance processes

- Maintain policies, procedures, frameworks and registers

CONSULTATION

Community groups engaged with Corporate and Community Services during the past month.

LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS (BUDGETARY)

As per approved Operational Budget

RECOMMENDATION

That Council note the activities and actions contained in the Executive Manager Corporate and Community Services Monthly Report

Corporate & Community Services

Monthly Report – August 2025

Prepared by: Karren MacClure, 1 September 2025



PROJECTS

- Organisational Structure – review undertaken during the month by Executive, full org structure redesigned onto powerpoint for inclusion in September council meeting for endorsement by CEO. This includes change of Executive Manager to Director titles and aligning all levels of the organisation.
- ERP Software – (transition from Magiq to PCS) - FINANCE
 - TSC Project Manager: Claire Alexander
 - Go live date stage 1 – 1 July 2025, stage 2 by end of Nov 2025
 - Issues:
 - Payroll – I have not been directly involved, however I believe there are still issues with super clearing house. I understand that super has not yet been onpaid.
 - Budget has not yet been updated in PCS. CEO request to Claire to ensure this is undertaken asap
- Next Gen / Vendor Pannel Software - PROCUREMENT
 - Project Manager: Sean, The Procurers
 - Vendor Pannel – being imbedded into BAU for tenders
 - Suite of contracts purchased
 - Next Gen (Contract Management) proposed & purchased by Andy, but not progressed.
- Horn Island Sports Complex – repairs/refurb works \$156k (Grant Funded)
 - Completion date Dec 25.
 - Project Team: Dan/Vim
 - Ongoing
 - Works started
 - Cairns Hardware order \$90k completed for doors, hardware etc.
- Lockers for Ken Brown Oval – Qld Sport & Rec grant \$25k – women in sport
 - Project lead: Vim
 - Lockers to be installed at Ken Brown Oval. (48 lockers, Blaze Blue Gloss + 10 wall rails with 3 hooks ordered)
 - \$23,525 excl GST spent. Unable to organise invoicing/payment of Sea Swift delivery prior to 30th June, therefore \$1,475 was returned to the grand funder, and TSC will pay for the Sea swift delivery cost at approx. \$10k.
 - Lockers due on island September 25
- Grants Database
 - Design of database in excel completed by Kalair.
 - Issue: rolling this process into business as usual. Currently Kalair is updating however this is an administration function and should pass to the Grants Officer when employed.
 - Exec Managers & Kalair met prior to end of June to review the list of current grants totalling \$32m. We have not met as a group since then.
 - A new position has been created (Grants Officer), 3 year grant funded, advertised August 25.
 - Note, there was an intention to manage grants through the procurement software 'next gen' which is a contracts management software linked with vendor panel. This project has not yet kicked off and may not be the optimal choice for managing grants.

- Sport & Recreation Funding (3+1 year)
 - 1 year extension received for 25/26
 - Deed of Variation signed 31 July25
 - Funding \$255k
 - New plan for 25/26 submitted 3/9/25.
 - Historically this funded a Sport & Rec Officer (Alex), this ceased 30 June 25.
 - Underspend of \$82k:
 - Purchased 30 June, delivery Sept/Oct 25, \$86,476 (excl GST) + Sea Swift freight cost, Gym Equipment for TI Sports Complex (2 treadmills, 8 pin loaded strength machines for weights room).
- Library
 - Currently we have grant funding that has not been spent (first 5 forever), updated budget and plan resubmitted to State Library in May. (David)
 - New casual (Biat) commenced in May. This role will undertake the program delivery and be funded by State Library funding. Short term this role is opening the Library in the absence of the Librarian.
 - Librarian (Mavis returned after extended leave last week of August).
 - The new Manager Community Services has been tasked with activating the library through programming, membership drive, advertising etc.
 - Memberships:
 - Current Library membership is 18
 - membership fee of \$40 has been removed 1 July 2025
 - membership drive commenced on facebook in August.
- Thursday Island Gym
 - We continue to work through agreed improvements to the Gym including:
 - Gym membership Software – in progress.
 - New Gym equipment (Qld Sport & Rec funding) \$90k
 - Delivery Sept/Oct 25
 - 2 treadmills, 8 Pin loaded weight machines
 - Gym flooring ordered, to be installed Sept/Oct.
 - Inside repaint being quoted

SPORTS COMPLEX UPDATE

General Updates – August

- NAIDOC – Successful evening held on 30 August by KaziW Meta
- STAFFING- we have employed two more casuals for the TI Sports complex
- LIFEGUARD Status- Accreditation completed for new staff.
- LG Central – staff met with team to understand all things Council.
- Bangarra Dance Theatre- Successful performance on the 8th August at the Stadium
- TAGAI College- Maritime Training held at the pool

Month	Gym #	Stadium #	Pool #	Total #
Aug-25	616	197	1,533	2,346
Jul-25	827	93	1,056	1,976
Jun-25	933	121	1,244	2,298
May-25	1,071	100	1,131	2,302
Apr-25	878	85	1,059	2,022
Mar-25	1,103	77	1,475	2,655

New gym equipment ordered 30th June (8 weights Machines + 2 treadmills), currently in transit, expected installation October 2025. Punching bags and battle rope installed. Slat privacy screen planned for middle section and replacement flooring for both gym rooms ordered.

Lockers for Ken Brown Oval are in transit, estimated arrival time September.

FACILITY HIRE STATISTICS

Facility	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25
ANZAC Park	2	0	0	0	0	0	0	0	0	1	0	1
Ken Brown Oval	0	3	6	11	16	20	13	12	10	31	4	25
TI Pool	0	8	0	0	0	0	3	0	6	6	1	11
TI Stadium	7	4	4	4	1	2	3	7	10	18	11	12
Loban Road Hall	15	15	16	14	8	15	12	11	11	11	11	8
TRAWQ Hall	10	11	14	9	3	8	23	5	20	13	12	9
HI Stadium	0	0	0	0	0	0	0	1	0	1	1	0
HI Conf. Room	5	8	5	3	2	0	4	5	4	2	2	0
Total	39	49	45	41	30	45	58	41	61	83	42	66

Ken Brown Oval – change rooms have broken doors and not being locked and maintained. Repairs being undertaken and all football items moved to old change room building which is now lockable.

FINANCE – Rates Debtors

Rates Debt - 2025-2026	Total Due	Current	Year 1	Year 2	Year 3	Year 4+	Interest
August 2025	\$ 4,221,144	\$ 3,663,301	\$ 139,709	\$ 65,568	\$ 40,550	\$ 142,708	\$ 169,309
July 2025	\$ 569,653	\$ -	\$ 153,551	\$ 66,452	\$ 40,550	\$ 142,708	\$ 166,393

Rates issued 18th August 2025, due 17th September 2025.

Above figure excludes accounts in credit (excludes payments in advance held \$40k)

Previous Years Arrears relates to 17 Properties, of which 6 (\$360k) relate to Tamwoy Development Assoc, (see May25 OCM resolution # 25/5/33 setting out proposed recovery & July25 OCM resolution #25/7/29 allowing land transfer & rate debt clearance plan).

FINANCE – General Debtors

Sundry Debtor Balance as at:	Period 3	Period 2	Period 1	Current	Total
31-Aug-25	\$ -	\$ 26,868	\$ 836,714	\$ 530,302	\$ 1,393,884
31-Jul-25	\$ 146,436	\$ 5,782	\$ 757,803	\$ 1,021,896	\$ 1,931,916
30-Jun-25	\$ 9,067	\$ 140,452	\$ 5,782	\$ 1,396,193	\$ 1,551,493
31 May 2025	\$ 164,832	\$ 97,803	\$ 263,364	\$ 1,120,453	\$ 1,646,452
30 April 2025	\$ 28,205	\$ 130,510	\$ 222,609	\$ 679,977	\$ 1,061,301
31 March 2025	\$ 14,282	\$ 93,516	\$ 236,556	\$ 712,830	\$ 1,057,184

Notes: (a) 1st July moved from Magiq to PCS and alignment of avdata balances is showing in the incorrect period. Finance Manager will align correctly over the coming months. August period 1 includes \$496k Avdata (airport landing fees) and \$244k Dept Transport & Main Roads, these are effecting by timing of payments around month end.

STAFFING

- Procurement:
 - Absenteeism has continued as a major issue at stores again this month and is at critical with the stores running out of fuel directly related to no stores staff on site.
 - Maternity Leave – CJ return not due until February26.
 - The Procurers contract will cease 30 September 2025. Plan to extend 3 weeks to ensure coverage and handover to procurement specialist.
 - Casual Procurement Specialist Richard Azar, engaged from 15th Oct25 until Feb26. Will be on island for 2x 5-6 week swings during this period and work remotely on off swing.
- Sports Complex:

- Staff coverage has improved, This is largely due to high level of casual staffing. Working towards increasing permanent staff numbers and moving away from reliance on casuals is underway.
- Horn Island, currently 2 casual staff working 4pm – 8pm Mon-Frid. Complex is not being maintained.
- New Organisational structure due for presentation to council Sept 25 deals with above issues.
- Community Services:
 - Manager Community Services and Tanya Loban appointed on 6 month secondment from her substantive role as HR Manager. This to be converted to permanent contract.
 - Alex Blanco (former Sports & Rec Officer funded by Qld Sport & Rec grant for last 3 years) was promoted into an Events Coordinator role for 6 months.
 - Librarian due to return 6 June. Awaiting medical clearance for stores to return to substantive position. At the time of writing this report Dr appointments have been arranged to confirm fitness for work.
- Finance:
 - Staff shortages impacting work being completed, as currently Manager is undertaking lower level work and therefore work that should be occurring (such as asset audits/additions/disposals) is not occurring.
- Organisational Structure:
 - For the past 6 months the organisational structure has been unclear as a proposed major change was never implemented leaving the reporting lines unclear. During August the executive team have completed a full review with a detailed organisational structure completed during August for presentation by CEO to Council in September for endorsement. All effected corporate & community services staff have been updated with proposed changes in reporting lines.
- Karren away from 13th September to 13th October (returning to island 15th October)
 - Tanya Loban will be Acting EMCCS 22nd Sept to 10th Oct
 - Alex will be Acting Manager Community Services 22nd Sept to 10th Oct

UPCOMING

- Library – new plan to be developed (Tanya)
- PCYC Funding negotiations continuing (NIAA)
- Gym Software –implementation
- Fourier Contract renewal approved by council August.
- Sea Swift Contract negotiations ongoing
- Queensland Sport & Rec funding planning
- Cruise Ships recommence in October 2025
- Rates – issued August 2025
- Winds of Zenadth Festival

Date	Event
16-19 Sep 25	Winds of Zenadth Cultural Festival 2025
Dec 25	Christmas Lights Competition
Dec 25	Carols in the Park
Dec 25	New Years Eve Fireworks

Date	Cruise Ships
5-Oct-25	Paspaley Pearl (30 pax)
10-Oct-25	Le Soleal (264 pax)
17-Oct-25	Scenic Eclipse (228 pax)
21-Oct-25	Le Jacques Cartier (184 pax)
2-Nov-25	Silver Nova (738 pax)
21-Nov-25	Viking Venus (930 pax)
23-Nov-25	Viking Orion (930 pax)
11-Dec-25	Le Jacques Cartier (184 pax)
17-Dec-25	Le Soleal (264 Pax)

OBON CEREMONY 15TH AUGUST 2025

Torres Shire Council was honoured to host the 2025 Japanese Ancestral OBON Celebration at the Thursday Island Cemetery on 15th August. We were joined by distinguished guests, family representatives and community members with the ceremony being performed by Reverend James (Tetsuyu) Wilson.

Distinguished guests in attendance this year included His Excellency Mr Kazuhiro Suzuki, Ambassador of Japan to Australia, Ms Miyuki Watanebe, Second Secretary, Embassy of Japan in Australia, Consul General Ishikawa from Brisbane and Ms Keiko Berry, Senior Police Officer.



FACEBOOK UPDATE

Winds of Zenadth Festival Facebook Page

- Views: 114,209
- Change: Up 722.5%
- The Festival page saw a huge jump in activity during August, with a big spike of almost 17,000 views in one day around 20–21 August.

- Engagement was up and down across the month, but overall the trend was very strong. This shows how much interest there is in festival-related content and how well it connects with the community.

Torres Shire Council (TSC) Facebook Page

- Views: 100,953
- Change: Down 56.6% due to the shift to a dedicated Festival Page
- The Council page still performed strongly with just over 100,000 views for the month.
- There were several peaks in mid and late August, but overall numbers were down compared to the previous reporting period. Even so, the page continues to be a key way of keeping our community informed.

Together, the two pages reached more than 215,000 views in August. The Festival page is clearly driving big interest, while the Council page remains a steady and important channel for communicating council news and updates.

CONFIDENTIAL REPORTS**14.1 In Committee – Waste Collection Charge Rebate Report**

This matter is considered to be confidential under s.254J(3)(c) of the *Local Government Regulations 2012*, and the Council is satisfied that the discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the Local Government Budget.

14.2 In Committee – Horn Island Airport: Termination of Lease

This matter is considered to be confidential under s.254J(3)(g) of the *Local Government Regulations 2012*, and the Council is satisfied that the discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiation relating to a commercial matter involving the Local Government for which a public discussion would be likely to prejudice the interests of the Local Government.